

Promoting a Safer and Healthier Community Since 1854

Sandra Martell, RN, DNP
Public Health Administrator

Date

Name

Address

City, State, Zip Code

RE: Operational Permit for Septic System

Address; PIN: 00-00-000-000

Dear Owner,

Your residence is served by a non conventional mechanical private sewage disposal system. This system was necessary because your soils exhibited limitations which prohibited the use of a conventional septic system. Section 86-76 "Septic Tanks" of the Winnebago County Sewage Code requires an operational permit be issued to the property owner to ensure that regular maintenance is performed on your aerobic unit. Failure to maintain your aerobic unit can result in septic system failure and possibly contamination of your groundwater. A service contract shall be maintained on all aeration devices (86-76 Sec.C (8))

According to the Winnebago County Health Department's files your initial non conventional mechanical private sewage disposal system permit is due for renewal by **DATE**. Permit to operate shall be renewed every two years upon payment of the renewal fee and verification of satisfactory system performance for the previous two years. Satisfactory performance shall consist of the following:

- 1) Written statement from a state licensed system maintenance contractor that your private disposal system is in compliance with the maintenance requirements of the manufacturer.
- 2) No outstanding complaint or non-compliance regarding your private sewage disposal system.
- 3) There is a \$10.00 administrative fee payable to the Winnebago County Health Department to ensure that service contracts are maintained. For your convenience, you can pay on-line through E-Pay on our website at www.wchd.org.

After we have received the verification and fee, the Winnebago County Health Department will send an "operators permit" to you which will remain valid for two years. If you have any questions, please call me at (815 720-4118).

Respectfully,

Todd Marshall

Director of Environmental Health



Celebrating 160 Years and Beyond
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www.wchd.org

