



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: January 12, 2022

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: Zoom Platform

Board Committee Members: Dr. Allen Williams-Chair, Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Robert McCreath (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance, Charlotte LeClercq – Director of Public Health Policy, Christina Washington - Recorder

REVISED AGENDA

Agenda Item	Time	Sponsor
1. Approval of January 12, 2022 Agenda	1 min	A. Williams
2. Financial Statements	10 min	J. Keeler
a. Resolution of Expenditures - Deferred		
b. Statement of Fund Balance - Deferred		
c. Financial Review - Deferred		
d. Balance Sheet - Deferred		
e. Bank Reconciliations - Deferred		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports – Deferred		
g. Public health Emergency Reserve Minimum Graph - Deferred		
h. Accounts Receivable -Deferred		
3. Major Expenditure Requests	5 min	J. Keeler
a. IDPH - Electronic Filing Fee for December 2021 Death Certificates		
b. ADAPT Pharma – Narcan Nasal Spray for Narcan Training		
c. Zoom – Renewal of WCHD Zoom Business Subscription to Support Virtual Meetings		
d. Northern Illinois Service – Demolition 11859 Pearl Street / Addressing Blight		
4. Proposed Contracts and Agreements - None	5 min	J. Keeler
5. Policies		
a. Classification and Compensation Policy	10 min	S. Martell/C. LeClercq
6. Executive Sessions	0 min	S. Martell
7. Additions		
8. Adjournment	1 min	A. Williams