



**Minutes of the
BOH Policy Committee Meeting
Wednesday, January 13, 2021 at 4:30 pm
Zoom Platform**

Members Physically Present: Ron Gottschalk (Chair), Robert McCreath, Angie Goral and Luci Hoover
Dr. Patricia Lewis joined the meeting at 4:35p.m.

Members Absent: Dr. Allen Williams (Ex-Officio)

WCHD Staff Physically Present: Dr. Sandra Martell – Public Health Administrator, Todd Marshall - Director of Environmental Health, Katherine O'Toole – Director of Communications and Public Information, Christina Washington - Recorder

Ron Gottschalk called the January 13, 2021 meeting to order at 4:32pm.

1. **Approval of Agenda** – Ron Gottschalk entertained a motion to set the January 13, 2021 BOH Policy Committee meeting agenda. Luci Hoover made first motion; Robert McCreath made second motion. Unanimously approved, motion carries.
2. **12220 Harbor Oaks, Variance**
 - a. **Response Letter**

Todd Marshall indicated that he wanted to give the Policy Committee members a chance to review and provide input before sending the response letter to homeowner. The response letter does indicate that there are still a lot of questions and concerns.

Angie Goral indicated that she would like a better understanding of what the umbrella policy specifically covers.

Dr. Martell indicated that whatever the Board of Health decision is going forward she wants to ensure that the Board of Health and Winnebago County is protected should any environmental contamination occur.

A brief discussion was held and there is a consensus that this is just the start of more questions and more requests for information.

Ron Gottschalk indicated the response letter was sufficient and to send to homeowner.
3. **Winnebago County Soil and Water Conservation District (SWCD)**
 - a. **Proposed Fee Increase**

Todd Marshall indicated WCHD partners with Winnebago County Soil and Water Conservation District (SWCD) regarding septic systems. WCHD is responsible to have a Soil Scientist on staff at all times and is outsourced. The is also a code that states WCHD work with the Soil and Water Conservation District to test the soil for suitability and the size of septic system making sure to protect the groundwater.

Todd Marshall provided Policy members the Winnebago County SWCD increased fees schedule for soil boring and stated that at next month's meeting he would provide the new WCHD proposed fees, which will incorporate SWCD increased fees accordingly. Once Board of Health approves WCHD final soil boring costs, it will go to the Winnebago County Board for final approval.



4. **Additions – None**

5. **Executive Session - None**

Adjournment: There being not addition business, Chair Ron Gottschalk asked for a motion to adjourn the January 13, 2021 Policy Committee Meeting. Robert McCreath made a motion to approve adjournment; second motion made by Luci Hoover. The meeting was adjourned at 5:07pm

Approved by the Policy Committee of the BOH 2/18/2021
DATE

Dr. Patricia Lewis, Interim Secretary
Winnebago County Board of Health