



**Minutes of the BOH Finance Committee Meeting
Wednesday, February 9, 2022 at 5:30 p.m.
Zoom Platform**

Members Present: Dr. Allen Williams (Chair), James Powers, Angie Goral. Dr. John Halversen joined at 4:43p.m.

Members Absent: Dr. David Helland.

WCHD Staff Present: Dr. Sandra Martell-Public Health Administrator, James Keeler-Finance Director; Katie O’Toole-Communications and Public Information Director, Todd Marshall-Environmental Health Director.

Dr. Allen Williams called the February 9, 2022 meeting to order at 5:33 pm.

1. Approval of Agenda

Dr. Allen Williams asked for a motion to approve the February 9, 2022 Finance Committee agenda. James Powers motioned and Angie Goral seconded the motion. Unanimously approved, motion carries.

2. January 2022 Financial Statements - Deferred

January 2022 Resolution of Expenditures, Statement of Fund Balance, Financial Review, Balance Sheet, Bank Revenue and Expenditure Reports, Public Health Emergency Reserve Minimum Graph, and Accounts Receivable, were not available for review at this time. Bank Reconciliations for the General Account balance is \$862,269.21, Lead Account balance is \$77,611.40, Abandoned Properties balance is \$40,084.46, and Bank E-Pay balance is \$412,328.62. No irregularities were noted.

3. Major Expenditure Requests

The following Major Expenditures are advanced to the Board of Health for recommendation of approval:

Item	Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
3.a	IDPH	IDPH fee for Electronic Filing of Death Certificates for January 2022	\$ 12,208.00	James Powers / Angie Goral	All voted in favor, motion carries
3.b	IHDA	Home Accessibility Program (HAP) / Home accessibility improvements for seniors and persons with disability to stay in their home	\$ 19,078.00	James Powers / Angie Goral	All voted in favor, motion carries

4. Proposed Contracts and Agreements

The following Major Expenditures are advanced to the Board of Health for recommendation of approval:

Item	Vendor/Contractor	Sevices/Item	Amount	Total Motion/Seconded	Approved
4.a	IHPA	Region 1 HIV Prevention Contract	\$ 40,156.00	James Powers / Dr. John Halversen	All voted in favor, motion carries



5. Updates

a. Lead Contractors – Re-open Bid Process Due to Material Supply Increase

Todd Marshall provided an overview regarding the Lead Contractors officially requesting to re-open the bid process due to the rising cost in materials.

b. APP Round 4 Liabilities

Todd Marshall provided an overview regarding properties that for APP Round 4.

6. Executive Session – None

7. Additions - None

8. Adjournment

There being no additional business, Dr. Allen Williams asked for a motion to adjourn the February 9, 2022 Finance Committee meeting. James Powers made a motion to approve adjournment; second motion made by Angie Goral. Meeting adjourned at 6:14 pm.

Approved by the Board of Health



Jennifer Muraski, Secretary
Winnebago County Board of Health



Date