

Minutes of the BOH Finance Committee Meeting
Wednesday, February 10, 2021 at 5:30 p.m.
Zoom Platform

Members Present: Dr. John Halversen, Chair, Dr. David Helland, James Powers, Angie Goral.

Members Absent: Dr. Allen Williams (Ex-Officio).

WCHD Staff Present: Dr. Sandra Martell-Public Health Administrator, James (Jim) Keeler-Director of Finance, Christina Washington-Recorder.

Dr. John Halversen called the February 10, 2021 meeting to order at 5:39 pm.

1. Approval of Agenda

Dr. John Halversen asked for a motion to approve the February 10, 2021 Finance Committee agenda. James Powers motioned and Dr. David Helland seconded the motion. Unanimously approved, motion carries.

2. January 2021 Financial Statements - Deferred

January 2021 Resolution of Expenditures, Statement of Fund Balance, Financial Review, Balance Sheet, Bank Revenue and Expenditure Reports, Public Health Emergency Reserve Minimum Graph, and Accounts Receivable were not available for review at this time. Bank Reconciliations for the General Account balance is \$548,465.04, Lead Account balance is \$94,424.66, Abandoned Properties balance is \$30,694.77, and Bank E-Pay balance is \$806,071.00. No irregularities were noted.

3. Major Expenditure Requests

The following Major Expenditures were recommended for approval to the Board of Health:

Item	Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
a	IDPH	IDPH fee for Electronic Filing of Death Certificates for January 2021	\$ 9,876.00	Dr. David Helland / Angie Goral	All voted in favor, motion carries
b	Service Express Inc.	IT Server Annual billing / February 2021-January 2022	\$ 4,464.00	Dr. David Helland / James Powers	All voted in favor, motion carries

4. Proposed Contracts and Agreements – None.


5. Executive Session – None

6. Additions – None

7. Adjournment

There being no additional business, Chair, Dr. John Halversen asked for a motion to adjourn the February 10, 2021 Finance Committee meeting. James Powers made a motion to approve adjournment; second motion made by Dr. David Helland. Meeting was adjourned at 6:16 pm.

Approved by the Board of Health



 Interim Secretary, Dr. Patricia Lewis
 Winnebago County Board of Health

 02/16/2021
 Date