



## BOARD OF HEALTH

**Date of Meeting:** February 16, 2021  
**Time of Meeting:** 6:30 p.m.  
**Location of Meeting:** Zoom Platform  
**BOH Members:** Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Robert McCreath, James Powers, Alderman Tuffy Quinonez, and Dr. Allen Williams

**WCHD Leadership:** Cheryl Floyd, Cynthia Hall, Melinda Idell, James Keeler, Todd Kisner, Peter Lopatin, Todd Marshall, Dr. Sandra Martell, Katherine O’Toole, Rebecca Lyons

**WCHD Support:** Christina Washington (recorder)

**Attorney:**

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/ Public Participation	5 min	A. Williams
2. Approval of Agenda: February 16, 2021	5 min	A. Williams
3. Approval of minutes: January 19, 2021	5 min	A. Williams
4. Presentation – <i>COVID-19 Local Perspective Update</i>	10 min	P. Lopatin
<i>2019 WCHD Annual Report</i>	10 min	K. O’Toole
<i>2019 WCHD Strategic Report</i>	10 min	C. Hall
5. President’s Report	5 min	A. Williams
6. Committee Reports		
A. Executive Committee	5 min	A. Williams
B. Finance Committee	20 min	J. Halversen
1) Approval of minutes: February 10, 2021		
2) Financial Statements – January 2021		
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations – December 2020		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports		
g. Public Health Emergency Reserve Minimum Graph		
h. Accounts Receivable		

3) Major Expenditure Requests

**\*\*\*Finance Committee approved a motion to advance Major Expenditures Items a - b**

- a. IDPH - Electronic Filing Fee for Death Certificates for January 2021
- b. Service Express – Maintenance for IT Servers
- c. Winnebago County Facilities – Replace Condensate Tank**\*\*\*NEW\*\*\***

4) Proposed Contracts and Agreements – None

5) Permit Fee Reduction Proposal

- |   |       |               |
|---|-------|---------------|
| C. Policy Committee   | 0 min | R. Gottschalk |
| 1) Approval of minutes: February 10, 2021                       |       |               |
| 2) 12220 Harbor Oaks Variance                                   |       |               |
| a. Update   |       |               |
| 3) Winnebago County Soil and Water Conservation District (SWCD) |       |               |
| a. WCHD Proposed Fee Increase                                   |       |               |
| D. Personnel Committee – No meeting                             | 0 min | L. Hoover     |
| E. Quality Improvement Committee – No meeting                   | 0 min | P. Lewis      |
| 7. New Business/ Other Matters                                  |       |               |
| A. Rockford Regional Health Council – 2021 Membership           | 5 min | S. Martell    |
| 8. Correspondence and Information                               |       |               |
| 9. Additions  | 5 min | A. Williams   |
| 10. Executive Closed Session                                    |       |               |
| 11. Adjournment   |       |               |