



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: March 9, 2022

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: Virtually on Zoom Platform

Board Committee Members: Dr. Allen Williams-Chair, Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Robert McCreath (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance, Christina Washington - Recorder

Agenda Item	Time	Sponsor
1. Approval of March 9, 2022 Agenda	1 min	A. Williams
2. Financial Statements	10 min	A. Williams
a. Resolution of Expenditures - Deferred		
b. Statement of Fund Balance - Deferred		
c. Financial Review - Deferred		
d. Balance Sheet - Deferred		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports – Deferred		
g. Public health Emergency Reserve Minimum Graph - Deferred		
h. Accounts Receivable -Deferred		
3. Major Expenditure Requests	5 min	A. Williams
a. IDPH - Electronic Filing Fee for February 2022 Death Certificates		
b. TBD – WCHD Website Redesign		
c. Qualtrics LLC – Engineering Services		
d. University of Illinois – Second Amendment to Agreement for WHNP		
4. Proposed Contracts and Agreements - None	5 min	A. Williams
5. Executive Sessions	0 min	S. Martell
6. Additions		
7. Adjournment	1 min	A. Williams