



**Minutes of the BOH Finance Committee Meeting
Wednesday, March 9, 2022 at 5:30 p.m.
Zoom Platform**

Members Present: Dr. John Halversen (Vice-Chair), Dr. David Helland, Angie Goral, James Powers, Robert McCreath.

Members Absent: Dr. Allen Williams.

WCHD Staff Present: Dr. Sandra Martell-Public Health Administrator, James Keeler-Finance Director, Christina Washington - Recorder.

Dr. John Halversen called the March 9, 2022 meeting to order at 5:32 pm.

1. Approval of Agenda

Dr. Halversen asked for a motion to approve the March 9, 2022 Finance Committee agenda. James Powers motioned and Angie Goral seconded the motion. Unanimously approved, motion carries.

2. February 2022 Financial Statements - Deferred

February 2022 Resolution of Expenditures, Statement of Fund Balance, Financial Review, Balance Sheet, Bank Revenue and Expenditure Reports, Public Health Emergency Reserve Minimum Graph, and Accounts Receivable, were not available for review at this time. Bank Reconciliations for the General Account balance is \$1,016,315.88, Lead Account balance is \$5,000.00 Abandoned Properties balance is \$40,084.46, and Bank E-Pay balance is \$429,222.75. No irregularities were noted.

3. Major Expenditure Requests

The following Major Expenditures are advanced to the Board of Health for recommendation of approval:

Item	Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
3.a	IDPH	IDPH fee for Electronic Filing of Death Certificates for February 2022	\$ 9,604.00	Dr. David Helland / Angie Goral	All voted in favor, motion carries
3.b	TBD	WCHD Website Redesign	\$ 25,000.00	Dr. David Helland / James Powers	All voted in favor, motion carries
3.c	Qualtrics	Engineering Services for Qualtrics	\$ 25,000.00	James Powers / Angie Goral	All voted in favor, motion carries
3.d	UIC College of Nursing	Nurse Practitioner Services Agreement	\$ 90,193.20	James Powers / Angie Goral	All voted in favor, motion carries

4. Proposed Contracts and Agreements - None

5. Executive Session – None

6. Additions - None



7. Adjournment

There being no additional business, Dr. John Halversen asked for a motion to adjourn the March 9, 2022 Finance Committee meeting. Dr. David Helland made a motion to approve adjournment; second motion made by James Powers. Meeting adjourned at 6:00 pm.

Approved by the Board of Health


Jennifer Muraski, Secretary
Winnebago County Board of Health


Date