



BOARD OF HEALTH

Date of Meeting: March 15, 2022
Time of Meeting: 6:30 p.m.
Location of Meeting: Zoom Platform
BOH Members: Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Robert McCreath, James Powers, Alderman Gabrielle Torina, Jennifer Muraski, and Dr. Allen Williams

WCHD Leadership: Cheryl Floyd, Cynthia Hall, Melinda Idell, James Keeler, Todd Kisner, Peter Lopatin, Todd Marshall, Dr. Sandra Martell, Katherine O’Toole, Rebecca Lyons, Charlotte LeClercq

WCHD Support: Christina Washington (recorder)
Attorney: Lafakeria Vaughn

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/ Public Participation	5 min	R. McCreath
2. Approval of Agenda: March 15, 2022	5 min	R. McCreath
3. Approval of minutes: February 15, 2022	5 min	R. McCreath
4. Presentations		
A. COVID Update	5 min	P. Lopatin
B. Report to Board of Health for February 2022	10 min	Leadership
5. President’s Report	5 min	P. Lewis
6. Committee Reports		
A. Executive Committee	5 min	R. McCreath
B. Finance Committee	20 min	A. Williams
1) Approval of minutes: March 9, 2022		
2) Financial Statements – February 2022		
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations – February 2022		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports		
g. Public Health Emergency Reserve Minimum Graph		

- h. Accounts Receivable
- 3) Major Expenditure Requests
 - ***Finance Committee approved a motion to advance Major Expenditure items a-d*****
 - a. IDPH - Electronic Filing Fee for Death Certificates for February 2022
 - b. TBD – WCHD Website Redesign
 - c. Qualtrics LLC – Engineering Services
 - d. University of Illinois – Second Amendment to Agreement for WHNP
- 4) Proposed Contracts and Agreements
 - a. Illinois State Board of Education – Health Inspection Agreement *****NEW*****
- C. Policy Committee 10 min R. Gottschalk
 - 1) Approval of minutes: March 9, 2022
 - 2) Proposed Fee 5 min T. Marshall/S. Martell
 - a. Proposed Fee to Support Testing/Inspection for our Safe Drinking Water Grant
 - 3) Resolution T. Marshall/S. Martell
 - ***Policy Committee approved a motion to advance Resolution item a*****
 - a. Strong Communities Grant Resolution to approve Illinois Housing Development Authority
 - 4) Policies 10 min C. LeClercq/S. Martell
 - ***Policy Committee approved a motion to advance Policy item a*****
 - a. 074-0602-21 COVID-19 Mitigation Policy – Revised
 - b. 075-0815-21 Vaccination Policy - Revised
- D. Personnel Committee - None 10 min L. Hoover
- E. Quality Improvement Committee 1 min P. Lewis
 - 1) Reaccreditation Update 15 min P. Lopatin/S. Martell
 - a. Feedback on Annual Report and Overview of v2022 Changes
- 7. New Business/ Other Matters
- 8. Correspondence and Information 0 min Dr. Martell
- 9. Additions
- 10. Executive Closed Session 5 min Dr. Martell
- 11. Adjournment