

BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: April 13, 2022

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: North Court St, 2nd Floor Admin Office Room 203

Board Committee Members: Dr. Allen Williams-Chair, Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Robert McCreath (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance, Christina Washington - Recorder

Agenda Item	Time	Sponsor
1. Approval of April 13, 2022 Agenda	1 min	A. Williams
2. Financial Statements	10 min	A. Williams
a. Resolution of Expenditures - Deferred		
b. Statement of Fund Balance - Deferred		
c. Financial Review - Deferred		
d. Balance Sheet - Deferred		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports – Deferred		
g. Public health Emergency Reserve Minimum Graph - Deferred		
h. Accounts Receivable -Deferred		
3. Major Expenditure Requests	5 min	A. Williams
a. IDPH - Electronic Filing Fee for March 2022 Death Certificates		
b. Vital Records – Certificate bonded paper		
c. Mass Vaccination – Vacuum Chamber		
d. IPHA Purchasing Consortium Flu Vaccine Order		
e. Room 221 & 115 Computer & Peripheral Updates		
f. EH – Tire Drive		
g. Media Campaign Resource Center – Tobacco Free Community		
h. Media Campaign Resource Center - Tobacco Free Community		
i. Media Campaign Resource Center – Tobacco Free Community		
j. Lamar Advertising – Tobacco Free Community		
k. Rockford Rivets – Tobacco Free Community		
l. Media Campaign Resource Center – Tobacco Free Community		
m. Media Campaign Resource Center – Tobacco Free Community		
n. Media Campaign Resource Center – Tobacco Free Community		

- o. Media Campaign Resource Center – Tobacco Free Community
 - p. Patagonia Electronic Health Record – Personal Health Services
 - q. Qualtrics Opioid Navigator App
4. Proposed Contracts and Agreements 5 min A. Williams
- a. Sorenson – Translation Services
 - b. CLSR Contractor Bid renewal
 - c. MOU - Children’s Home and Aid Doula Program
 - d. MOU - City of Rockford Early Head Start
 - e. MOU - Easter Seals Family Support Program
 - f. MOU - Harlem School District Prevention Initiative
 - g. MOU- Rockford Public School District Initiative
 - h. MOU – YMCA LaVoz Latina
 - i. Standing Order for Epinephrine – Winnebago County Schools
5. Budget Amendment
6. Executive Sessions 0 min S. Martell
7. Additions
8. Adjournment 1 min A. Williams