



BOARD OF HEALTH

Date of Meeting: April 19, 2022
Time of Meeting: 6:30 p.m.
Location of Meeting: 555 North Court Street; Room 115; Rockford, IL 61103
BOH Members: Angie Goral, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Robert McCreath, James Powers, Alderman Gabrielle Torina, Jennifer Muraski, and Dr. Allen Williams

WCHD Leadership: Cheryl Floyd, Cynthia Hall, Melinda Idell, James Keeler, Todd Kisner, Peter Lopatin, Todd Marshall, Dr. Sandra Martell, Katherine O’Toole, Rebecca Lyons, Charlotte LeClercq

WCHD Support: N/A
Attorney: Lafakeria Vaughn

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/ Public Participation	5 min	R. McCreath
2. Approval of Agenda: April 19, 2022	5 min	R. McCreath
3. Approval of minutes: March 15, 2022	5 min	R. McCreath
4. Presentations		
A. COVID Update	5 min	P. Lopatin
B. Black Maternal Health Week Proclamation	5 min	S. Martell
C. Winnebago County Health Department Highlights	5 min	Leadership
5. President’s Report	5 min	R. McCreath
A. Board of Health Resignation		
B. Board of Health Recognition – Dr. Allen Williams, Board of Health President		
6. Committee Reports		
A. Executive Committee	5 min	R. McCreath
1) Review and Revision to Board of Health By-Laws		
B. Finance Committee	20 min	A. Williams
1) Approval of minutes: April 13, 2022		
2) Financial Statements for March 2022		
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		

- iii. Abandoned Properties
 - iv. State of Illinois E-Pay
 - f. Revenue and Expenditure Reports
 - g. Public Health Emergency Reserve Minimum Graph
 - h. Accounts Receivable
- 3) Major Expenditure Requests
- a. IDPH - Electronic Filing Fee for March 2022 Death Certificates
 - b. Vital Records – Certificate bonded paper
 - c. Mass Vaccination – Vacuum Chamber
 - d. IPHA Purchasing Consortium Flu Vaccine Order
 - e. Room 221 & 115 Computer & Peripheral Updates
 - f. EH – Tire Drive
 - g. Media Campaign Resource Center – Tobacco Free Community
 - h. Media Campaign Resource Center - Tobacco Free Community
 - i. Media Campaign Resource Center – Tobacco Free Community
 - j. Lamar Advertising – Tobacco Free Community
 - k. Rockford Rivets – Tobacco Free Community
 - l. Media Campaign Resource Center – Tobacco Free Community
 - m. Media Campaign Resource Center – Tobacco Free Community
 - n. Media Campaign Resource Center – Tobacco Free Community
 - o. Media Campaign Resource Center – Tobacco Free Community
 - p. Patagonia Electronic Health Record – Personal Health Services
 - q. Qualtrics Opioid Navigator App
- 4) Proposed Contracts and Agreements Sorenson – Translation Services
******Items a – h were advanced by the Finance Committee******
- a. CLSR Contractor Bid renewal
 - b. MOU - Children’s Home and Aid Doula Program
 - c. MOU - City of Rockford Early Head Start
 - d. MOU - Easter Seals Family Support Program
 - e. MOU - Harlem School District Prevention Initiative
 - f. MOU- Rockford Public School District Initiative
 - g. MOU – YMCA LaVoz Latina
 - h. MOA - Standing Order for Undesignated Epinephrine for Winnebago County Schools
 - i. *NEW*****Affiliation Agreement with Southern Illinois University*
- 5) Budget Amendment
- a. Adjustment to revenues and expenditures related to COVID-19 response funds
- C. Policy Committee 10 min P. Lewis
- 1) Approval of minutes: April 13, 2022
 - 2) Policy 306-0315-22: Standing Order for Administration of
 Undesignated Epinephrine Auto-Injector in Schools 5 min S. Martell
- D. Personnel Committee: Meeting April 13, 2022
- 1) Approval of minutes: April 13, 2022 L. Hoover
 - 2) Policy 078-0407-22: Victim’s Economic Security and Safety Act (VESSA) C. LeClercq
- E. Quality Improvement Committee: April 19, 2022 1 min P. Lewis

7. New Business/ Other Matters		
8. Correspondence and Information	2 min	Dr. Martell
9. Additions		
10. Executive Closed Session	5 min	Dr. Martell
11. Adjournment		