

BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: May 11, 2022

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: 555 North Court Street, Room 115; Rockford, IL 61103

Board Committee Members: Dr. Allen Williams-Chair, Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Robert McCreath (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance; Stephanie Bahling – Executive Assistant (recorder)

Agenda Item	Time	Sponsor
1. Approval of May 11, 2022 Agenda	1 min	A. Williams
2. Financial Statements	10 min	A. Williams
a. Resolution of Expenditures - Deferred		
b. Statement of Fund Balance - Deferred		
c. Financial Review - Deferred		
d. Balance Sheet - Deferred		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports – Deferred		
g. Public health Emergency Reserve Minimum Graph - Deferred		
h. Accounts Receivable -Deferred		
3. Major Expenditure Requests	30 min	A. Williams
a. VR - IDPH - Electronic Filing Fee for March 2022 Death Certificates		
b. PHS - Henry Schein MMR Vaccines		
c. SOR - Narcan Spray – Adapt Pharma		
d. SOR - Lamar Advertising – SOR Program		
e. PHS – Employment Contract – Nurse Executive		
f. PHEP – Professional Services Contract for After Action Review		
4. Executive Sessions	0 min	S. Martell
5. Additions	5 min	A. Williams
6. Adjournment	1 min	A. Williams