



## BOARD OF HEALTH

**Date of Meeting:** May 17, 2022  
**Time of Meeting:** 6:30 p.m.  
**Location of Meeting:** 555 North Court Street; Room 115; Rockford, IL 61103  
**BOH Members:** Angie Goral, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Robert McCreath, James Powers, Alderman Gabrielle Torina, Jennifer Muraski, and Dr. Allen Williams  
  
**WCHD Leadership:** Cheryl Floyd, Cynthia Hall, Melinda Idell, Michael Jarvis, James Keeler, Todd Kisner, Peter Lopatin, Todd Marshall, Dr. Sandra Martell, Katherine O’Toole, Rebecca Lyons  
  
**WCHD Support:** N/A  
**Attorney:** Lafakeria Vaughn

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/ Public Participation	5 min	R. McCreath
2. Approval of Agenda: May 17, 2022	5 min	R. McCreath
3. Approval of minutes: April 19, 2022	5 min	R. McCreath
4. Presentations		
A. <i>Update on Mercyhealth – Rockton Avenue – Dr. John Dorsey</i>	20 min	S. Martell
B. <i>Winnebago County Board Chairman Priorities – Chairman Joe Chiarelli</i>	10 min	S. Martell
5. President’s Report	5 min	R. McCreath
A. <i>Board of Health Recognition – Ronald Gottschalk, JD, Board of Health President</i>		
6. Committee Reports		
A. Executive Committee	5 min	R. McCreath
1) Proposed Revision to Board of Health By-Laws		
B. Finance Committee	20 min	A. Williams
1) Approval of minutes: May 11, 2022		
2) Financial Statements for April 2022		
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		

- f. Revenue and Expenditure Reports
- g. Public Health Emergency Reserve Minimum Graph
- h. Accounts Receivable
- 3) Major Expenditure Requests: *Items a – f were advanced by the Finance Committee*
  - a. VR - IDPH - Electronic Filing Fee for March 2022 Death Certificates
  - b. PHS - Henry Schein MMR Vaccines
  - c. SOR - Narcan Spray – Adapt Pharma
  - d. SOR - Lamar Advertising – SOR Program
  - e. PHS – Employment Contract – Nurse Executive
  - f. PHEP – Professional Services Contract for After Action Review
  - g. HA – Website Redesign
  - h. MIECHV – Igrow Website Maintenance
- 4) Agreements
  - a. EHI – Affiliation Agreement Bradley University
- C. Policy Committee: *No Meeting* P. Lewis
- D. Personnel Committee:
  - 1) Approval of minutes: May 9, 2022 L. Hoover
  - 2) Personnel Policies: *Items a – e were advanced by the Personnel Committee*
    - a. Policy 077-0325-22: Workplace Tobacco
    - b. Policy 079-0502-22: Sick Leave/Personal Leave
    - c. Policy 066-0511-16: Ethics and Business Conduct
    - d. Policy 080-0503-22: Discrimination, Harassment, Bullying
    - e. Policy 081-0404-22: Employee Parking
  - 3) Agreement – Nurse Executive
- E. Quality Improvement Committee: P. Lewis
  - 1) Approval of minutes: March 15, 2022
  - 2) Approval of minutes: April 19, 2022
- 7. New Business/Other Matters R. McCreath
- 8. Correspondence and Information Dr. Martell
- 9. Additions R. McCreath
- 10. Executive Closed Session Dr. Martell
- 11. Adjournment