

**BOARD OF HEALTH****Date of Meeting:** May 19, 2020**Time of Meeting:** 6:30 p.m.**Location of Meeting:** 555 N. Court Street, Rockford, IL—Room 115

**BOH Members:** Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Dr. Steven Lidvall, Robert McCreath, Jaymie Nelson, James Powers, Alderman Tuffy Quinonez, and Dr. Allen Williams

**WCHD Leadership:** Cheryl Floyd, Cynthia Hall, Melinda Idell, Theresa James, James Keeler, Todd Kisner, Peter Lopatin, Todd Marshall, Dr. Sandra Martell, Katherine O'Toole

**WCHD Support:** Christina Washington (recorder)**Attorney:** Charlotte LeClerc

<b>Agenda Item</b>	<b>Time</b>	<b>Sponsor/Presenter</b>
1. Introduction of Guests/ Public Participation	5 min	A. Williams
2. Approval of Agenda: May 19, 2020	5 min	A. Williams
3. Approval of minutes: February 18, 2020	5 min	A. Williams
4. Presentation: <i>None</i>	0 min	
5. President's Report	5 min	A. Williams
6. Winnebago County Health Department Updates	20 min	
a. Coronavirus Response		
b. Community Health Collaborative		
c. Posting Food Inspection Reports		
7. Committee Reports		
a. Executive Committee	5 min	J. Nelson
b. Finance Committee	20 min	J. Nelson
1) Approval of minutes: March 11, 2020		
2) February, March, April Financial Statements		
i. Resolution of Expenditures		
ii. Statement of Fund Balance		
iii. Financial Review		
iv. Balance Sheet		
v. Bank Reconciliations		
a) General Account		
b) Lead Account		
c) Abandoned Properties		
d) State of Illinois E-Pay		
vi. Revenue and Expenditure Reports		

- vii. Public Health Emergency Reserve Minimum Graph
  - a) Coronavirus Expenditures
- 3) Major Expenditure Requests
  - i. Electronic Filing Fee for Death Certificates, February – April 2020
  - ii. Pool Administration, February – April, 2020
  - iii. Time Clock Plus LLC – February 2020
  - iv. Service Express – February 2020
  - v. Contractual Professional Services - P. Brandon, APN, February – April 2020
  - vi. Meridian - COVID 19 handouts – April 2020
  - vii. Adapt Pharma Narcan Nasal Spray – April 2020
  - viii. Larvacide – Mosquito Surveillance and Control
- 4) Proposed Contracts and Agreements
  - i. University of Illinois College of Pharmacy – Faculty/Staff Participation in Pandemic Response
  - ii. Village Inn Motel – Alternative Housing COVID-19
  - iii. Teen Pregnancy Prevention Sub-recipient Agreements
    - a) Children’s Home and Aid
    - b) K-Fact
    - c) Youth Services Network
    - d) YMCA, Rock River Valley
    - e) Rockford Public School District 205
  - iv. CLSR 2019 HUD Grant – Contracts for the Lead Base Paint Contractors
  - v. CLSR 2019 HUD Grant – MOU’s for Boone & Stephenson Counties
- 5) Budget Amendments – none
- 6) Cost of Living Adjustment Update COLA
- 7) Grants Received through April 30, 2020
- 8) Accounts Receivable through April 30, 2020
- 9) Policies
  - i. Sub-recipient Monitoring /Corrective Action Plan to Audit by Illinois Department of Human Services
- 10) Audits and Responses
  - i. Illinois Department of Human Services
- c. Policy Committee 5 min R. Gottschalk
  - 1) Variances – None
  - 2) Winnebago County
  - 3) Update on Environmental Health Codes
    - i. Revision of Food Service Construction Requirements Guide
  - 4) Summer Hours Program
- d. Personnel Committee – No meeting L. Hoover
- e. Quality Improvement Committee – No meeting P. Lewis
- 8. New Business/ Other Matters 5 min A. Williams
- 9. Correspondence and Information 5 min A. Williams
- 10. Additions 5 min A. Williams
- 11. Executive Closed Session

## 12. Adjournment