



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: June 8, 2022

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: 555 North Court Street, Room 115; Rockford, IL 61103

Board Committee Members: Dr. Allen Williams-Chair, Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Robert McCreath (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance; Stephanie Bahling – Executive Assistant (recorder)

Agenda Item	Time	Sponsor
1. Approval of June 8, 2022 Agenda	1 min	A. Williams
2. Financial Statements	10 min	A. Williams
a. Resolution of Expenditures - Deferred		
b. Statement of Fund Balance - Deferred		
c. Financial Review - Deferred		
d. Balance Sheet - Deferred		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports – Deferred		
g. Public health Emergency Reserve Minimum Graph - Deferred		
h. Accounts Receivable -Deferred		
3. Major Expenditure Requests	30 min	A. Williams
a. VR – PH - Electronic Filing Fee for May 2022 Death Certificates		
b. EHI – Soil Boring Fees WC-SWCD		
c. HA – Contractual Services Data & Quality		
d. PHS – University of Illinois College of Medicine – Dr. Schiller renewal		
4. Proposed Contracts and Agreements		
a. EHI – Intergovernmental Agreement for Neighborhood Code Enforcement		
b. EH – NIU Intern Agreement		
c. MOU Tire Drive Event		
5. Proposed COLA Increase – July 1, 2022 (Documents available at the meeting)		
6. 555 North Court Street – Financial Plan		
a. Purchase Option (Documents available at the meeting)		
b. FY 2023 County Budget – Revenues & Expenditures (Documents available at the meeting)		
7. FY 2023 WCHD Budget – Wages & Benefits – Position Control Proposed (Documents available at the meeting)		
8. Executive Sessions	0 min	S. Martell
9. Additions	5 min	A. Williams
10. Adjournment	1 min	A. Williams