



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: June 9, 2021

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: Zoom Platform

Board Committee Members: Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Dr. Allen Williams (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance, Christina Washington - Recorder

Agenda Item	Time	Sponsor
1. Approval of Agenda	1 min	J. Halversen
2. Financial Statements	10 min	J. Keeler
a) Resolution of Expenditures - Deferred		
b) Statement of Fund Balance - Deferred		
c) Financial Review - Deferred		
d) Balance Sheet - Deferred		
e) Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f) Revenue and Expenditure Reports - Deferred		
g) Public health Emergency Reserve Minimum Graph - Deferred		
h) Accounts Receivable -Deferred		
3. Major Expenditure Requests	10 min	J. Keeler
a) IDPH - Electronic Filing Fee for Death Certificates		
b) Fisher Scientific – Monitoring Device for Ultra-Cold Freezers		
c) LocalIQ – Better Birth Outcomes (BBO) Digital Marketing Campaign		
d) DCC Marketing IGROW Website Update MEICHV		
e) DCC Marketing IGROW Maintenance 1 year		
f) Winnebago County SWCD – EH Soil Boring Invoice		
g) KMK Media – WCHD Website Hosting & Maintenance		
4. Proposed Contracts and Agreements - None		
5. Resolution to Suspend Annual Food and Beverage Permits Category I, II and III Facilities		
6. Executive Sessions	0 min	S. Martell
7. Additions		
8. Adjournment		