Winnebago County
Health Department

BOARD OF HEALTH

Date of Meeting: June 16, 2020
Time of Meeting: 6:30 p.m.
Location of Meeting: Zoom Platform
BOH Members: Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Robert McCreath, Jaymie Nelson, James Powers, Alderman Tuffy Quinonez, and Dr. Allen Williams

WCHD Leadership: Cheryl Floyd, Cynthia Hall, Melinda Idell, Theresa James, James Keeler Todd Kisner, Peter Lopatin, Todd Marshall, Dr. Sandra Martell, Katherine O'Toole

WCHD Support: Christina Washington (recorder)
Attorney: Charlotte LeClercq

Note: Financial Items for May 2020 will be sent via email by 10:00 am, June 16, 2020.

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/ Public Participation	5 min	A. Williams
2. Approval of Agenda: June 16, 2020	5 min	A. Williams
3. Approval of minutes: May 19, 2020 and June 1, 2020	5 min	A. Williams
4. Presentation: *Coronavirus/COVID-19 update*	10 min	S. Martell
5. President's Report	5 min	A. Williams
6. Winnebago County Health Department Updates	20 min	T. Kisner
a. COVID-19 Contact Tracing		
7. Committee Reports		
a. Executive Committee	5 min	J. Nelson
b. Finance Committee	20 min	J. Nelson
1) Approval of minutes: June 10, 2020		
2) April 2020 Financial Statements		
i. Resolution of Expenditures		
a) April 2020		
b) May 2020		
ii. Statement of Fund Balance		
a) April 2020		
b) May 2020		
iii. Financial Review		
a) Corrected March 2020		
b) April 2020		
c) May 2020		

iv. Balance Sheet
    a) April 2020
    b) May 2020
v. Bank Reconciliations – April 2020 (May Deferred)
    a) General Account
        i. April 2020
        ii. May 2020
    b) Lead Account
        i. April 2020
        ii. May 2020
    c) Abandoned Properties
        i. April 2020
        ii. May 2020
    d) State of Illinois E-Pay
        i. April 2020
        ii. May 2020
vi. Revenue and Expenditure Reports
    a) April 2020
    b) May 2020
vii. Public Health Emergency Reserve Minimum Graph
    a) April 2020
    b) May 2020

3) Major Expenditure Requests
    i. IDPH - Electronic Filing Fee for Death Certificates
    ii. SWDC - Soil Borings Winnebago County SWDC
    iii. CDW-G - Laptops for Vector Surveillance Control
    iv. Clarke Environmental - Larvacide
    v. KMK Media Group – Electronic Billboards
    vi. CENSUS 2020 Digital Billboards – Lamar Advertising
4) Proposed Contracts and Agreements - None
5) Grants Received through May 31, 2020
    i. DHS - Special Supplemental Nutrition Program (WIC)
    ii. DHS - Breast Feeding Peer Counseling
    iii. DHS - Maternal & Child Health Program High Risk Infant Follow-Up
    iv. DHS - Maternal & Child Health Services – Better Birth Outcomes
    v. DHS - Refugee Health Services
    vi. DHS - Teen Pregnancy Prevention
    vii. DHS - Maternal Infant Early Childhood Home Visiting (MIECHV)
    viii. IDPH - COVID19 - 20 Crisis Grant
    ix. IEMA – Public Assistance Grant
    x. IDPH - COVIDCT-21 – Contact Tracing
    xi. DHS - State Opioid Response (SOR)

xii. DHS - Substance Abuse Prevention Recovery (SUPR)
xiii. DHS - Tobacco Enforcement Program (TEP)

6) Accounts Receivable through April 2020
7) Policies
   i. Sub-recipient Monitoring Policy
   ii. Corrective Action Plan to Audit by Illinois Department of Human Services

c. Policy Committee - No meeting — 5 min — R. Gottschalk
   1) Approval of minutes: March 11, 2020
d. Personnel Committee – No meeting — 0 min — L. Hoover
e. Quality Improvement Committee – No meeting — 0 min — P. Lewis

8. New Business/ Other Matters — 5 min — A. Williams
9. Correspondence and Information — 5 min — A. Williams
10. Additions — 5 min — A. Williams
11. Adjournment