



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: July 13, 2022

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: 555 North Court Street, Room 115; Rockford, IL 61103

Board Committee Members: Dr. Allen Williams-Chair, Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Robert McCreath (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance; Stephanie Bahling – Executive Assistant (recorder)

Agenda Item	Time	Sponsor
1. Approval of July 13, 2022 Agenda	1 min	A. Williams
2. FY2023 Budget Presentation		
a. 555 North Court Street	5 min	S. Martell
b. Health Department	45 min	J. Keeler
3. Financial Statements	10 min	A. Williams
a. Resolution of Expenditures - <i>Deferred</i>		
b. Statement of Fund Balance - <i>Deferred</i>		
c. Financial Review - <i>Deferred</i>		
d. Balance Sheet - <i>Deferred</i>		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports – <i>Deferred</i>		
g. Public health Emergency Reserve Minimum Graph - <i>Deferred</i>		
h. Accounts Receivable - <i>Deferred</i>		
4. Major Expenditure Requests	30 min	A. Williams
a. PHS: VR – Electronic Filing Fee for June 2022 Death Certificates		
b. HPW: DOPP – SOR National Cine Media LLC		
c. HA: PIO – Adobe Creative Cloud Package		
d. HA: Strategic Initiatives - Illinois Collaboration on Youth		
5. Proposed Contracts and Agreements		
a. HPW – State of Illinois Employee Influenza Vaccination Agreement		
b. TIC - NACCHO Training Contract		
6. Executive Sessions	0 min	S. Martell
7. Additions	5 min	A. Williams
8. Adjournment	1 min	A. Williams