



**Minutes of the
BOH Personnel Committee Meeting
Wednesday, July 14, 2021 at 3:30 pm
Zoom Platform**

Members Physically Present: Luci Hoover (Chair), Robert McCreath (Vice-Chair), Ron Gottschalk.

Members Absent: Dr. John Halversen, Dr. Patricia Lewis, Dr. Allen Williams (Ex-Officio).

WCHD Staff Physically Present: Dr. Sandra Martell – Public Health Administrator, Kaitlin Kretz, Christina Washington – Recorder.

Luci Hoover (Chair) called the July 14, 2021 meeting to order at 3:36pm.

1. **Approval of Agenda** – Luci Hoover entertained a motion to set the July 14, 2021 BOH Personnel Committee meeting agenda. Ron Gottschalk made first motion; Robert McCreath made second motion. Unanimously approved, motion carries.

2. **Public Health Administrator Review**

Convene in Closed Session

Luci Hoover entertained a motion to go into closed session as permitted by 5ILCS 120/2(c)(1) for consideration of the appointment, compensation, discipline, performance, or dismissal of specific employees of the public body. First motion was made by Ron Gottschalk, second motion made by Robert McCreath. Motion approved unanimously. The Committee convened in closed session at 3:38pm.

Reconvene to Open Session

Luci Hoover made a motion to reconvene into open session, second motion made by Ron Gottschalk. Unanimously approved, motion carries. No action was taken in closed session. The Committee reconvened in open session at 3:51pm.

3. **Additions** – None

4. **Executive Session** - None

Adjournment: There being not addition business, Chair Luci Hoover asked for a motion to adjourn the July 14, 2021 Personnel Committee Meeting. Ron Gottschalk made a motion to approve adjournment; second motion made by Robert McCreath. The meeting was adjourned at 3:59pm.

Approved by the Board of Health

Dr. Patricia Lewis, Interim Secretary
Winnebago County Board of Health

Date