



**Minutes of the
BOH Policy Committee Meeting
Wednesday, July 15, 2020 @ 4:30 pm
Zoom Platform**

Members Physically Present: Ron Gottschalk (Chair), Angie Goral, Dr. Patricia Lewis, Robert McCreath and Luci Hoover

Members Absent: Dr. Allen Williams (Ex-Officio)

WCHD Staff Physically Present: Dr. Sandra Martell – Public Health Administrator, Todd Marshall-Director of Environmental Health, Katherine O’Toole – Communications & Public Information Director, Charlotte LeClercq – Assistant Deputy State’s Attorney, Christina Washington - Recorder

Ron Gottschalk called the July 15, 2020 meeting to order at 4:32pm.

1. **Approval of Agenda** – Ron Gottschalk entertained a motion to set the July 15, 2020 BOH Policy Committee meeting agenda. First motion was made by Angie Goral, second motion was made by Robert McCreath. Unanimously approved, motion carries.

2. **Variance**

a. 12220 Harbor Oaks; Machesney Park, IL

Tim Bronn, McMahan Associates Engineer provided a statement; the Bolin’s have been working for some time to get an onsite system approved for their home they want to build and have gone through several re-iterations since September/2019 and would like to appeal to the board to grant a variance so they can proceed with this project.

Todd Marshall provided some background information on the property and the issues, the variance request and WCHD staff recommendations.

A brief Q&A took place amongst Policy members, WCHD staff, Attorney LeClercq and Tim Bronn regarding staff recommendations and amendments that the Policy members would like included.

Staff Recommendation

- Variance of code section 86-77 is not necessary. Current code requires location of a septic tank (holding tank) within 50 feet of established potable water well.
- Approval of variance of code section 88-29 with the following conditions:
 1. Contents of the holding tank must be removed, hauled, and disposed of by a hauler licensed by the State of Illinois in accordance with all applicable state and local laws, ordinances, rules and regulations.
 2. Property owner must provide documentation to the Health Department showing routine removal, hauling, and disposal of waste.
 3. Installation of water meter with submission of meter readings to the Health Department on a monthly basis.
 4. An authorized person of the Health Department must be allowed to inspect the holding tank and the premises at reasonable times to determine that the holding tank and all related items and equipment are being properly maintained and that the owner is complying with all the terms of this variance.
 5. Property owner must post and maintain a surety bond in the amount of \$3,000,000 issued by a licensed surety company authorized to do business in the State of Illinois to remediate the effects of any discharge of sewage for the holding tank. The



property owner shall be solely responsible for the cost of posting and maintaining the surety bond.

- 6. The variance must be recorded on the property with the Winnebago County Recorder’s Office to bind the owner, his or her heirs, successors, administrators and assigns.
- 7. Conformance with all applicable laws ordinances, rules and regulations relating to the installation, construction, operation, and maintenance of the holding tank granted through this variance.

Patricia Lewis made a motion to make an amendment to Variance #R201-029680, second motion was made by Luci Hoover. Unanimously approved, motion carries.

Amendments to Variance

- 1. WCHD Board of Health approves Variance #R201-029680 pending documentation from the Village of Machesney Park Zoning that the remodel requirements has been met.
- 2. When City sewer becomes available the property owners must hookup to the City sewer system within a two year timeframe.

Ron Gottschalk entertains a motion to approve Variance #R201-029680 with amendments and be brought to the full Board of Health for consideration at their July 21, 2020 meeting. First motion was made by Patricia Lewis, second motion was made by Luci Hoover. Unanimously approved, motion carries.

3. **Additions** – None

4. **Executive Session** - None

Adjournment: There being not addition business, Chair Ron Gottschalk asked for a motion to adjourn the July 15, 2020 Policy Committee Meeting. Luci Hoover made a motion to approve adjournment; second motion made by Angie Goral. The meeting was adjourned at 6:26pm.

Approved by the Policy Committee of the BOH

07/21/2020
DATE

Dr. Patricia Lewis, Interim Secretary
Winnebago County Board of Health