



## BOARD OF HEALTH

**Date of Meeting:** August 18, 2020  
**Time of Meeting:** 6:30 p.m.  
**Location of Meeting:** Zoom Platform  
**BOH Members:** Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Robert McCreath, Jaymie Nelson, James Powers, Alderman Tuffy Quinonez, and Dr. Allen Williams

**WCHD Leadership:** Cheryl Floyd, Cynthia Hall, Melinda Idell, James Keeler, Todd Kisner, Peter Lopatin, Todd Marshall, Dr. Sandra Martell, Katherine O’Toole

**WCHD Support:** Christina Washington (recorder)  
**Attorney:** Charlotte LeClercq

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/ Public Participation	5 min	A. Williams
2. Approval of Agenda: August 18, 2020	5 min	A. Williams
3. Approval of minutes: July 21, 2020	5 min	A. Williams
4. Presentation: <i>COVID-19 Local Perspective: June – July 2020</i>	10 min	S. Martell/P. Lopatin
5. President’s Report	5 min	A. Williams
6. Winnebago County Health Department Updates	0 min	
7. Committee Reports		
a. Executive Committee	0 min	J. Nelson
b. Finance Committee	20 min	J. Nelson
1) Approval of minutes: August 12, 2020		
2) Financial Statements – July 2020		
a) Resolution of Expenditures		
b) Statement of Fund Balance		
c) Financial Review		
d) Balance Sheet		
e) Bank Reconciliations – July 2020		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f) Revenue and Expenditure Reports		
g) Public Health Emergency Reserve Minimum Graph		
h) Accounts Receivable		
3) Major Expenditure Requests		
a) IDPH - Electronic Filing Fee for Death Certificates for July/2020		
b) Winnebago County Soil & Water Conservation District – Soil Borings		

- c) Teletask – Messenger Service / Texting for WIC client appointments
  - d) International Security Products – Security paper for Birth & Death Certificates
  - e) Time Clock Plus – Cloud licenses
  - f) CDW-Government – 48 Port Computer Switch / Contact Tracing
  - g) R&S – Antibiotics for supply cache
  - h) Gallagher and Bassett - Phase I Environmental Assessment for 401 Division Street Building\*\*\*\*New
- 4) Proposed Contracts and Agreements
- a) UIC College of Medicine, Pharmacy and Nursing – UIC Student placement in a practice setting
  - b) UIC of Pharmacy – Planning for Population Vaccination Against COVID-19
- 5) FY2021 Budget
- a) Health Fund
  - b) 555 Building Fund
- c. Policy Committee 5 min R. Gottschalk
- 1) Approval of minutes: August 12, 2020
  - 2) Policies to Prevent the Transmission of COVID-19
    - a) Resolution to Encourage Use of Face Coverings/Masks for the Prevention of the Transmission of COVID-19
    - b) Memorandum of Understanding for Local Units of Government to Enforce Executive Orders
- d. Personnel Committee – No meeting 0 min L. Hoover
- e. Quality Improvement Committee – No meeting 0 min P. Lewis
8. New Business/ Other Matters 5 min A. Williams
9. Correspondence and Information 5 min A. Williams
10. Additions 5 min A. Williams
11. Executive Closed Session
12. Adjournment