



**Minutes of the BOH Finance Committee Meeting  
Wednesday, September 15, 2021 at 5:30 p.m.  
Zoom Platform**

**Members Present:** Dr. John Halversen, James Powers, Angie Goral.

**Members Absent:** Dr. David Helland, Dr. Allen Williams (Ex-Officio).

**WCHD Staff Present:** Dr. Sandra Martell-Public Health Administrator, James Keeler-Finance Director; Christina Washington-Recorder.

Dr. John Halversen called the September 15, 2021 meeting to order at 5:59 pm.

**1. Approval of Agenda**

Dr. John Halversen asked for a motion to approve the September 15, 2021 Finance Committee agenda. Angie Goral motioned and James Powers seconded the motion. Unanimously approved, motion carries.

**2. August 2021 Financial Statements - Deferred**

July 2021 Resolution of Expenditures, Statement of Fund Balance, Financial Review, Balance Sheet, Bank Revenue and Expenditure Reports, Public Health Emergency Reserve Minimum Graph, and Accounts Receivable, were not available for review at this time. Bank Reconciliations for the General Account balance is \$359,863.17, Lead Account balance is \$146,285.22, Abandoned Properties balance is \$5,000.00, and Bank E-Pay balance is \$352,276.49. No irregularities were noted.

**3. Major Expenditure Requests**

The following Major Expenditures are recommended for approval to the Board of Health:

Item	Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
3.a	IDPH	IDPH fee for Electronic Filing of Death Certificates for August 2021	\$ 7,920.00	James Powers / Angie Goral	All voted in favor, motion carries
3.b	Shoe Carnival	Gift cards for Illinois Wise Woman Program Breast and Cervical Cancer Program	\$ 3,000.00	James Powers / Angie Goral	All voted in favor, motion carries
3.c	KONE, Inc.	Furnish and install elevator modernization for the Staff/Service Elevator	\$ 104,500.00	<i>(Informational Only - BOH Electronic Poll Approved 8/30/2021)</i>	No Vote Necessary
3.d	KONE, Inc.	Furnish and install elevator modernization for the Visitor Elevator	\$ 129,700.00	<i>(Informational Only - BOH Electronic Poll Approved 8/30/2021)</i>	No Vote Necessary



#### 4. Proposed Contracts and Agreements

The following Proposed Contracts and Agreements are recommended for approval to the Board of Health:

Item	Vendor/Contractor	Sevices/Item	Amount	Total Motion/Seconded	Approved
4.a	SwedishAmerican	Business Associate (BAA) Agreement and Service Agreement / WIC Program	\$ -	James Powers / Angie Goral	All voted in favor, motion carries
4.b	Abraham Lincoln Middle School	SUPP "Marijuana Awareness Communication Campaign"	\$ -	James Powers / Angie Goral	All voted in favor, motion carries
4.c	Jericho Project	Drug Overdose Prevention Program (DOPP)	\$ -	James Powers / Angie Goral	All voted in favor, motion carries
4.d	South Beloit Police Department	Drug Overdose Prevention Program (DOPP)	\$ -	James Powers / Angie Goral	All voted in favor, motion carries
4.e	City of South Beloit Police Department	Tobacco Enforcement Progtam (TEP) Revised	\$ -	Vote Postponed to 8/21/21 BOH Meeting	-
4.f	Cyacom	Vizient Supply / Video Audio Interpretation Services	N/A	James Powers / Angie Goral	All voted in favor, motion carries

#### 5. Executive Session – None


#### 6. Additions

Dr. Sandra Martell indicated that there are two additional agreements presented at the Board of Health meeting on September 21, 2021

#### 7. Adjournment

There being no additional business, Dr. John Halversen asked for a motion to adjourn the September 15, 2021 Finance Committee meeting. James Powers made a motion to approve adjournment; second motion made by Angie Goral. Meeting was adjourned at 6:31 pm.

Approved by the Board of Health

  
 Interim Secretary, Dr. Patricia Lewis  
 Winnebago County Board of Health

9/21/2021  
 Date