



**Minutes of the
BOH Policy Committee Meeting
Wednesday, September 15, 2021 at 4:30 pm
Zoom Platform**

Members Physically Present: Ron Gottschalk (Chair), Angie Goral, Luci Hoover, Dr. Patricia Lewis

Members Absent: Robert McCreath, Dr. Allen Williams (Ex-Officio)

WCHD Staff Physically Present: Dr. Sandra Martell – Public Health Administrator, Charlotte LeClercq – Public Health Policy Director, Todd Marshall – Environmental Health Director, Christina Washington - Recorder

Ron Gottschalk called the September 15, 2021 meeting to order at 4:36pm.

1. **Approval of Agenda** – Ron Gottschalk entertained a motion to set the September 15, 2021 BOH Policy Committee meeting agenda. Luci Hoover made first motion; Dr. Patricia Lewis made second motion. Unanimously approved, motion carries.

2. **Variances**

a. 13972 De La Tour Drive – Installation of Septic System

Todd Marshall indicated that the owner was informed of documentation needed to present to the BOH Policy Committee to review and discuss the variance request. The owner did not submit required documentation in time for the BOH Policy Committee meeting scheduled for September 15, 2021 meeting. No further discussion was held.

b. Prosser Management, LLC - Variance to Winnebago County Sewage Code: Sec 86-78 Determining suitability and sizing

Todd Marshall referenced the proposed agreement between WCHD and Prosser Management, LLC regarding property 6786 Yale Bridge Road, Rockton, Illinois. In 2021 Prosser Management, LLC south a liquor license from Winnebago County for the property, at which time WCHD became aware that the property is being used for weddings and receptions all year round, raising concerns that the septic field may not be appropriately sized for the use. The previous variance that was issued in 2009 was not very specific it does not state that it has only to be used for weekend and seasonal work, it only states that it is approved with the stipulation that if the field is determined later to be inadequately sized, then they would have to come back and seek a permit. The parties have agreed upon a plan to track water usage at the property for one (1) year, which will allow WCHD to determine if the septic field is appropriate for the use.

Ron Gottschalk entertained a motion to approve the Prosser Management, LLC agreement. Dr. Patricia Lewis made first motion, seconded by Angie Goral. Unanimously approved, motion carries.

3. **Personnel Policies**

a. 075-0815-21 Vaccination Policy for Employees, Interns, Students, Volunteers and Contractors

Dr. Patricia Lewis made a motion to approve 075-015-21 Vaccination Policy for Employees, Interns, Students, Volunteers and Contractors; second motion made by Luci Hoover. Floor open for discussion.

Charlotte LeClercq provided a brief summary and stated that this policy is a modification of the previous vaccination policy but only had to do with influenza. This current proposed policy includes COVID-19 along with other recommended vaccinations. It is requiring vaccinations or approved exemption. The policy would apply to employees and other individuals that access the premises (interns, volunteers, students and contractors). An extensive Q&A took place amongst Policy Committee members and WCHD staff. With some



underlying questions and suggestions to the policy. Members were in consensus to continue discussions at another Policy Committee meeting. Dr. Patricia Lewis made a motion to approve postponing the vote until the next Policy Committee meeting on Monday, September 20, 2021 at 2:30p.m. Seconded by Ron Gottschalk. Unanimously approved, motion carries.

- b. 074-0602-21 COVID-19 Mitigations for Individuals Working for the Winnebago County Health Department
Charlotte LeClercq provided a brief summary and stated that this policy was the prior mitigation policy that was in place, and this version is amending it to take into account what is required in the event of an exposure to COVID-19 or in an event they have symptoms. A brief discussion was held and members were in consensus to continue discussions at the Monday, September 20, 2021 meeting. First motion made by Dr. Patricia Lewis, seconded by Ron Gottschalk. Unanimously approved, motion carries.
- c. 1126-0401-2020 Coronavirus Employee Response Policy
Charlotte LeClercq stated that this policy is to provide fully vaccinated employees and employees who have received an authorized exemption from the COVID-19 vaccine with additional paid leave when those employees require time off related to COVID-19.
Dr. Patricia Lewis made a motion to move 1126-0401-2020 Coronavirus Employee Response Policy forward to the Board of Health with recommendation of approval. Second motion made by Ron Gottschalk. Unanimously approved, motion carries.

4. **Executive Session** – None

5. **Additions**

6. **Adjournment:** There being no additional business, Chair Ron Gottschalk asked for a motion to adjourn the September 15, 2021 Policy Committee Meeting. Dr. Patricia Lewis made a motion to approve adjournment; second motion made by Luci Hoover. The meeting was adjourned at 5:44pm

Approved by the Board of Health

Dr. Patricia Lewis, Interim Secretary
Winnebago County Board of Health

Date