



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: October 13, 2021

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: Zoom Platform

Board Committee Members: Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Dr. Allen Williams (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance, Christina Washington - Recorder

Agenda Item	Time	Sponsor
1. Approval of Agenda	1 min	J. Halversen
2. Financial Statements	10 min	J. Keeler
a) Resolution of Expenditures - Deferred		
b) Statement of Fund Balance - Deferred		
c) Financial Review - Deferred		
d) Balance Sheet - Deferred		
e) Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f) Revenue and Expenditure Reports - Deferred		
g) Public health Emergency Reserve Minimum Graph - Deferred		
h) Accounts Receivable -Deferred		
3. Major Expenditure Requests	5 min	J. Keeler
a) IDPH - Electronic Filing Fee for Death Certificates		
b) CDP Inc. – Annual Software Services / Environmental Health permitting, billing, inspection, and tracking		
c) Cyacom – Translation Services / WIC Program		
d) Winnebago County SWCD – Soil Boring Fees		
e) Mendelsohn – Parking Lease Agreement Renewal		
f) ADAPT Pharma – Narcan Spray / Drug Overdose Prevention Program (DOPP)		
g) Time Clock Plus – Time Clock Plus User Licenses		
h) Victoria Sager - Tuition Reimbursement/Environmental Health Employee		
i) ProPharma – Flu Vaccine		
4. Proposed Contracts and Agreements	5 min	J. Keeler
a) WCHD MIECHV – Internal Program Collaboration between WIC and MIECHV to promote WIC enrollment		
b) WCHD BBO - Internal Program Collaboration between WIC and MIECHV to promote WIC enrollment		
c) WCHD Healthworks - Internal Program Collaboration between WIC and MIECHV to promote WIC enrollment		
d) Victory Outreach Church of Rockford – Drug Overdose Prevention Program (DOPP)		

e) Oak Street Health – Drug Overdose Prevention Program (DOPP)

f) Youth Services Network – Network Linkage Agreement

5. Executive Sessions

0 min

S. Martell

6. Additions

7. Adjournment