



**Minutes of the  
BOH Policy Committee Meeting  
Wednesday, October 13, 2021 at 4:30 pm  
Zoom Platform**

**Members Physically Present:** Ron Gottschalk (Chair), Angie Goral, Luci Hoover, Robert McCreath

**Members Absent:** Dr. Patricia Lewis, Dr. Allen Williams (Ex-Officio)

**WCHD Staff Physically Present:** Dr. Sandra Martell – Public Health Administrator, Charlotte LeClercq – Public Health Policy Director, Todd Marshall – Environmental Health Director, Christina Washington - Recorder

Ron Gottschalk called the October 13, 2021 meeting to order at 4:30pm.

1. **Approval of Agenda** – Ron Gottschalk entertained a motion to set the October 13, 2021 BOH Policy Committee meeting agenda. Luci Hoover made first motion; Ron Gottschalk Lewis made second motion. Unanimously approved, motion carries.
2. **Variances**
  - a. 13972 De La Tour Drive – Installation of Septic System  
Todd Marshall provided an overview regarding 13972 De La Tour installation of septic system. The owners are requesting a variance due to financial hardship. Discussion was held regarding soil borings, cost of septic system, financial hardship request and current County ordinances on installation of septic system.  
Luci Hoover made a motion recommending approval of variance for 13972 De La Tour Drive. Second motion was made by Ron Gottschalk. Unanimously approved, motion carries.
3. **Personnel Policies**
  - a. Compensation Policy - Discussion  
Dr. Sandra Martell provided background information on WCHD salary structure and indicated that WCHD has had challenges retaining employees in critical positions including Environmental Health Inspectors/Practitioners, Public Health Nurses, and Health Educators. A brief discussion was held and there was a consensus amongst members to continue discussions as further review is done.
  - b. Vaccination Policy 075-0815-21 – Proposed Revisions  
Charlotte LeClercq indicated the revision to Vaccination Policy 075-0815-21 is to add an exemption for those with an exemption that they do not have to do the weekly testing for 90 days if they have a positive diagnosis of COVID. The CDC recommendation is not to get tested for 90 days. Ron Gottschalk entertained a motion to recommend approval of the revised Vaccination Policy 075-0815-21. First motion made by Angie Goral, seconded by Luci Hoover. Unanimously approved, motion carries.
4. **Executive Session** – None
5. **Additions**



6. **Adjournment:** There being no additional business, Chair Ron Gottschalk asked for a motion to adjourn the October 13, 2021 Policy Committee Meeting. Angie Goral made a motion to approve adjournment; second motion made by Robert McCreath. The meeting was adjourned at 5:41pm

Approved by the Board of Health

Dr. Patricia Lewis, Interim Secretary  
Winnebago County Board of Health

10/19/2021

Date