



BOARD OF HEALTH

Date of Meeting: October 19, 2021
Time of Meeting: 6:30 p.m.
Location of Meeting: Zoom Platform
BOH Members: Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Robert McCreath, James Powers, Alderman Gabrielle Torina, Jennifer Muraski, and Dr. Allen Williams

WCHD Leadership: Cheryl Floyd, Cynthia Hall, Melinda Idell, James Keeler, Todd Kisner, Peter Lopatin, Todd Marshall, Dr. Sandra Martell, Katherine O’Toole, Rebecca Lyons, Charlotte LeClercq

WCHD Support: Christina Washington (recorder)
Attorney: Lafakeria Vaughn

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/ Public Participation	5 min	A. Williams
2. Approval of Agenda: October 19, 2021	5 min	A. Williams
3. Approval of minutes: September 21, 2021	5 min	A. Williams
4. Presentations	10 min	P. Lopatin
A. COVID-19 Local Perspective Update		
5. President’s Report	5 min	A. Williams
A. Update on 401 Division Street		
B. NALBOH Membership Renewal		
C. Open Meetings Act Training		
6. Committee Reports		
A. Executive Committee	5 min	A. Williams
B. Finance Committee	20 min	J. Halversen
1) Approval of minutes: October 13, 2021		
2) Financial Statements – September 2021		
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations – September 2021		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		

- f. Revenue and Expenditure Reports
- g. Public Health Emergency Reserve Minimum Graph
- h. Accounts Receivable

3) Major Expenditure Requests

*****Finance Committee approved a motion to advance Major Expenditure items a-i**

- a. IDPH - Electronic Filing Fee for Death Certificates for September 2021
- b. CDP Inc. – Environmental Health Annual Software Services Renewal
- c. Cyracom – Translations Services
- d. Winnebago County SWCD – Soil Boring Fees
- e. Mendelssohn Parking Lease Agreement Renewal
- f. ADAPT Pharma – Narcan Spray for Narcan Training
- g. Time Clock Plus – Time Clock Plus Users Licenses
- h. Victoria Sager – Tuition Reimbursement
- i. ProPharma – Flu Vaccine
- j. ProPharma – Flu Vaccine *****NEW*****

4) Proposed Contracts and Agreements

*****Finance Committee approved a motion to advance Proposed Contracts and Agreements items a-f**

- a. WCHD MIECHV - Internal Program Collaboration between WIC and MIECHV to promote WIC enrollment
- b. WCHD BBO - Internal Program Collaboration between WIC and MIECHV to promote WIC enrollment
- c. WCHD Healthworks - Internal Program Collaboration between WIC and MIECHV to promote WIC enrollment
- d. Victory Outreach Church of Rockford – Drug Overdose Prevention Program (DOPP)
- e. Oak Street Health – Drug Overdose Prevention Program (DOPP)
- f. Youth Services Network – Network Linkage Agreement
- g. Everbridge - WCHD Emergency Notification Service Agreement Renewal (*Informational Only*)
*****NEW*****

C. Policy Committee	10 min	R. Gottschalk
1) Approval of minutes: October 13, 2021		
2) Variances		
a. 13972 De La Tour Drive - Installation of Septic System		
3) Personnel Policies		
a. Compensation Policy - Discussion		
b. Vaccination Policy 075-0815-21 – Proposed Revisions		
D. Personnel Committee	10 min	L. Hoover
1) Public Health Administrator Review		
E. Quality Improvement Committee – No meeting	0 min	P. Lewis
7. New Business/ Other Matters		
8. Correspondence and Information	0 min	Dr. Martell
9. Additions		
10. Executive Closed Session	5 min	Dr. Martell
11. Adjournment		