



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: November 10, 2020

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: Zoom Platform

Board Committee Members: Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Dr. Allen Williams (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance, Katherine O’Toole – Director of Communications & Public Information, Christina Washington - Recorder

Agenda Item	Time	Sponsor
1. Approval of Agenda	1 min	J. Nelson
2. Financial Statements	10 min	J. Keeler
a) Resolution of Expenditures - Deferred		
b) Statement of Fund Balance - Deferred		
c) Financial Review - Deferred		
d) Balance Sheet - Deferred		
e) Bank Reconciliations		
i. General Account - October		
ii. Lead Account - October		
iii. Abandoned Properties - October		
iv. State of Illinois E-Pay - October		
f) Revenue and Expenditure Reports - Deferred		
g) Public health Emergency Reserve Minimum Graph - Deferred		
h) Accounts Receivable - Deferred		
3. Major Expenditure Requests	10 min	J. Keeler
a) IDPH - Electronic Filing Fee for Death Certificates		
b) Winnebago County SWCD – Soil Boring Tests		
c) Zoom – Virtual Platform		
d) IP Communications – 6940 IP Phones, Integrated Headsets, License fees		
e) Seqirus USA, Inc. – Influenza Vaccines		
f) Enfermera – Contact Tracing		
g) CDW-Government – SurfacePro Laptops (40)*** BOH Approved by Electronic Poll 10/30/2020		
4. Proposed Contracts and Agreements		
a) City of South Beloit Police Department – Tobacco Enforcement Program Grant (TEP)		
b) Village of Roscoe Police Department – Tobacco Enforcement Program Grant (TEP)		
c) Winnebago County Sheriff’s Department – Tobacco Enforcement Program Grant (TEP)		
d) Winnebago County Sheriff’s Department – Drug Overdose Prevention Program Grant (DOPP)		
e) Conscious Coaching – Teen Pregnancy Prevention (TPP)		
f) 100 Strong – Teen Pregnancy Prevention (TPP)		
g) Innerspace Environmental – Lead Based Paint Inspections/Assessments		

- h) Multiple – MOU/MOA BinaxNOW Laboratory Testing Under Standing Order Using IDPH Provided Test Kits
- i) Salvation Army – Storage and logistical support for Public Health Emergency Preparedness Supplies
- j) Multiple – Standing Order for Pharmacists to Dispense Smoking Cessation

- 5. Executive Sessions 0 min S. Martell
- 6. Additions
- 7. Adjournment