



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: November 10, 2021

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: Zoom Platform

Board Committee Members: Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Dr. Allen Williams (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance, Christina Washington - Recorder

Agenda Item	Time	Sponsor
1. Approval of November 10, 2021 Agenda	1 min	J. Halversen
2. Financial Statements	10 min	J. Keeler
a. Resolution of Expenditures - Deferred		
b. Statement of Fund Balance - Deferred		
c. Financial Review - Deferred		
d. Balance Sheet - Deferred		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports – Deferred		
g. Public health Emergency Reserve Minimum Graph - Deferred		
h. Accounts Receivable -Deferred		
3. Major Expenditure Requests	5 min	J. Keeler
a. IDPH - Electronic Filing Fee for October 2021 Death Certificates		
b. Northern Illinois Service - 2311 New Milford School Road / Demolition		
c. N-TRAK Excavating – 1511 Springfield Avenue / Demolition		
d. Qualtrics – Qualtrics XM Platform Renewal		
4. Proposed Contracts and Agreements - None	5 min	J. Keeler
5. Executive Sessions	0 min	S. Martell
6. Additions		
7. Adjournment		