



**Minutes of the
BOH Personnel Committee Meeting
Wednesday, December 9, 2020 at 5:00 pm
Zoom Platform**

Members Physically Present: Luci Hoover (Chair), Robert McCreath (Vice-Chair), Dr. Patricia Lewis, Ron Gottschalk, Dr. John Halversen.

Members Absent: Dr. Allen Williams (Ex-Officio).

WCHD Staff Physically Present: Dr. Sandra Martell – Public Health Administrator, Christina Washington – Recorder.

Robert McCreath (Vice-Chair) called the December 9, 2020 meeting to order at 5:12pm.

1. **Approval of Agenda** – Robert McCreath entertained a motion to set the December 9, 2020 BOH Policy Committee meeting agenda. Ron Gottschalk made first motion; Dr. Patricia Lewis made second motion. Unanimously approved, motion carries.

2. **Salary Adjustments for Leadership Personnel**

Dr. Sandra Martell provided an overview regarding salary adjustments for three leadership personnel. There is some equity concerns regarding leadership personnel that were promoted internally versus leadership personnel that was hired from outside of the organization. Center Directors Cheryl Floyd, Todd Kisner and Todd Marshall were promoted to their position from within. Center Directors for Environmental Health Improvement (Todd Marshall and Health Protection (Todd Kisner) have been essential to the Pandemic Response and have served as Section Chiefs for Operations and Planning respectively. Center Director for Health Promotion and Wellness (Cheryl Floyd) has transitioned the WIC Program to all electronic platform and adapted to ensure the WIC services continued throughout the pandemic via curbside. Increases are sustainable based on grant funding and levy support. Encourages longevity and commitment from credentialed public health professionals who have demonstrated capability and commitment to Winnebago County Health Department.


Robert McCreath entertained a motion to approve Salary Adjustment for Leadership Personnel. Ron Gottschalk made first motion; Dr. Patricia Lewis made second motion. Unanimously approved, motion carries. 5 (Ayes), 0 (Nay).

3. **Additions** – None

4. **Executive Session** - None

Adjournment: There being not addition business, Vice-Chair Robert McCreath asked for a motion to adjourn the December 9, 2020 Personnel Committee Meeting. Ron Gottschalk made a motion to approve adjournment; second motion made by Dr. Patricia Lewis. The meeting was adjourned at 5:19pm.

Approved by the Personnel Committee of the BOH 2/18/2021
DATE


Dr. Patricia Lewis, Interim Secretary
Winnebago County Board of Health