



## BOARD OF HEALTH

**Date of Meeting:** December 22, 2021  
**Time of Meeting:** 5:00 p.m.  
**Location of Meeting:** Zoom Platform  
**BOH Members:** Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Robert McCreath, James Powers, Alderman Gabrielle Torina, Jennifer Muraski, and Dr. Allen Williams

**WCHD Leadership:** Cheryl Floyd, Cynthia Hall, Melinda Idell, James Keeler, Todd Kisner, Peter Lopatin, Todd Marshall, Dr. Sandra Martell, Katherine O’Toole, Rebecca Lyons, Charlotte LeClercq

**WCHD Support:** Christina Washington (recorder)  
**Attorney:** Lafakeria Vaughn

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/ Public Participation	5 min	A. Williams
2. Approval of Agenda: December 22, 2021	5 min	A. Williams
3. Approval of minutes: November 16, 2021	5 min	A. Williams
4. Presentations	10 min	P. Lopatin
A. <i>COVID-19 Local Perspective Update</i>		
5. President’s Report	5 min	A. Williams
A. Nominating Committee - Election of Officers		J. Halversen
6. Committee Reports		
A. Executive Committee	5 min	A. Williams
B. Finance Committee	20 min	J. Halversen
1) Financial Statements – November 2021		
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations – November 2021		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports		
g. Public Health Emergency Reserve Minimum Graph		
h. Accounts Receivable		

2) Major Expenditure Requests

- a. IDPH - Electronic Filing Fee for Death Certificates for November 2021
- b. Northern Illinois Public Health Consortium (NIPHC) – 2022 NIPHC Membership Dues
- c. UIC College of Medicine – Medical Health Officer (CN-0040028)
- d. Winnebago County SWCD – Soil Borings
- e. Rockford Health Council – 2022 Rockford Health Council Membership

3) Proposed Contracts and Agreements

- a. IDPH – Intergovernmental Agreement for the Death Certificate Surcharge Fund
- b. Galapagos Rockford Charter School – Substance Use Youth Prevention Programming “Too Good for Drugs”

C. Policy Committee – No meeting 10 min R. Gottschalk

D. Personnel Committee 10 min L. Hoover

1) Public Health Administrator Review

E. Quality Improvement Committee – No meeting 0 min P. Lewis

7. New Business/ Other Matters

8. Correspondence and Information 0 min Dr. Martell

9. Additions

10. Executive Closed Session 5 min Dr. Martell

11. Adjournment