



**Minutes of the
Winnebago County Board of Health
Tuesday, February 18, 2020 at 6:30 p.m., 555 North Court Street
Winnebago County Health Department**

Present: Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Dr. Steven Lidvall, Jaymie Nelson, and James Powers

Absent: Robert McCreath, Alderman Tuffy Quinonez, and Dr. Allen Williams

Staff Present: Cheryl Floyd, Cynthia Hall, Melinda Idell, Theresa James, James Keeler, Peter Lopatin, Todd Marshall, and Katherine O'Toole

Attorney: Charlotte LeClercq

WCHD Support: Cynthia Hall (recorder)

Jaymie Nelson called the meeting to order at 6:31 p.m.

Introduction of Guest/Public Participation:

None

Setting the Agenda:

Jaymie Nelson asked for a motion to set the agenda. Dr. Lewis made a motion to set the agenda. Dr. Lidvall seconded the motion. With that, all members voted aye in favor, motion carried.

Approval of Minutes:

Jaymie Nelson asked for a motion to amend or approve the minutes of the January 22, 2020 meeting. James Powers moved to approve the minutes. Dr. Halversen seconded the motion. With that, all members voted aye in favor, motion carried.

Presentation:

Luci Hoover presented on the Mental Health Tax Referendum. The ½ cent tax is proposed to fund mental health targeting the severely mentally ill and children and adults who need mental health services. The tax will be on retail sales only, not groceries or cars. Winnebago County is the largest urban area in Illinois without mental health funding. If approved, the mental health tax referendum will include the development of a mental health board with specific guidelines. Some potential board members have already been announced. Voting on them will occur this week. To support the referendum, residents can put yard signs out and talk to others. Voters can request non-partisan ballots in the primary if they choose.

Winnebago County will be the funnel for the money. Expenses will be tracked separately. The County has internal and external auditors to ensure appropriate use of funds. WCHD will be the fiscal agent with responsibility to ensure that the funds are distributed as delegated by the mental health board.

If passed, the tax will increase as soon as the State gets the paperwork through, however it could take two years to get bylaws set and the program running. This sales tax will sunset after six years.

Dr. Lidvall says the hard part will be determining which programs to fund as there are so many needed and good causes.

Jim Powers thanked Angie, Luci, Charlotte and all the others who have worked so hard on this initiative.

President's Report: *None*

Winnebago County Health Department Highlights

The Board of Health received an update on the following topics.

- Domain 1 – Todd Marshall reported that January was Radon Awareness Month. WCHD held a contest for radon mitigation. Any resident who purchased a radon kit for \$10 during the months of January and February which resulted in high radon levels will be entered into a contest to receive up to \$2,000 in radon mitigation.
- Domain 2 – Theresa James reported 821 new flu cases in week six.
 - WCHD is in incident command for TB. Ten weeks ago, WCHD tested 82 people at a church for TB and identified two positive cases. Re-testing will occur on March 1 for 39 of those people.
 - WCHD is also in incident command for Coronavirus. There are NO cases in Winnebago County. WCHD is working with Charlotte LeClerq on updating isolation and quarantine policies. Dr. Martell has the authority to ensure quarantine via court order.
- Domain 3 – WCHD is working with R1 Planning to promote the Census. The census mailing will occur on March 12 and people can respond via phone, email or online. Cheryl Floyd also reports an increase in referrals for the Tobacco Quitline and credits the collaborative efforts of the tobacco specialist with the intake coordinators.
- Domain 4 – Katherine O'Toole has been working on the Trauma Informed Community Initiative. Through grant funding received from the Community Foundation of Northern Illinois, a commercial has been developed featuring 11 community members and a variety of definitions of trauma. There are two versions of the commercial in order to include all the community members involved. The commercials will also promote upcoming TIC films, trainings and events.
- Domain 5 – Peter Lopatin reported that the steering committee has been working on the MAPP assessments. Last month, a Local Public Health System Assessment was held with nearly 40

agencies participating in an all-day session discussing current status and priorities. WCHD staff also completed this assessment during the January All-Staff meeting. Rockford Health Council will be distributing the community survey through school districts, Rockford Housing Authority and to 13,000 random homes through mid-March.

- The Great Inoculation is a full-scale public health exercise, formerly known as Crimson Contagion. This exercise is scheduled for October 26-30 and will incorporate numerous community partners, information sharing, surveillance and both open and closed Points of Dispensing (PODS). Theresa reports that a request is being made to use the real Coronavirus in place of this exercise as so much time and resource is being expended.
- Domain 7 – Mindy Idell reported that the Wisewoman grant has received verbal approval and WCHS is awaiting official confirmation of receipt. The program provides IBCCP participants with cardiovascular monitoring including – blood pressure, obesity, and diabetes. The grant would fund Weight Watchers, TOPS, health facility membership, blood pressure monitors, and diabetic/nutritional classes to eligible clients. Currently, two clients are “pre-enrolled.”

EXECUTIVE COMMITTEE – No meeting

FINANCE COMMITTEE -

1. Approval of minutes

There was not a quorum at the meeting on February 12, 2020 so there are no minutes to approve.

2. Approval of the January Resolution of Expenditures

Jaymie Nelson asked for a motion to approve the health fund expenditure for January. James Powers moved and Dr. Patricia Lewis seconded to approve the health fund expenditure for the month of January 2020. With that, all members voted aye, motion carried.

3. Financial Review

Jaymie Nelson provided an overview of the financial documents for the month of January. Jim Keeler, Director of Finance, reviewed the revenue and expenditures summary. No concerns were noted.

4. Balance Sheet

The Balance Sheet for January 2020 was reviewed and discussed. No irregularities were noted.

5. Bank Reconciliations

Bank Reconciliations were reviewed and discussed. No irregularities were noted.

6. Revenue and Expenditure Reports

Revenue and expenditure report for January 2020 was reviewed. Revenue and expenditures are closely aligned.

7. Public Health Emergency Reserve Minimum Graph

The chart was reviewed. Reserve is above the minimum established by the Board of Health.

8. Approval of Major Expenditure Requests

Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
IDPH	Death Certificate Filing Fees	\$8940	Dr. Steven Lidvall/ Dr. Patricia Lewis	All voted in favor, motion carried
Pool Administrators	Ryan White Part B medical and dental services	\$9445.71	Dr. Steven Lidvall/ Dr. John Halversen	All voted in favor, motion carried
Pat Brandon APN	Contractual Professional Services	\$3320	Dr. John Halversen/ Dr. David Helland	All voted in favor, motion carried
Rockford Regional Health Council	Annual membership dues	\$7250	Dr. Patricia Lewis/ Jim Powers	All voted in favor, motion carried
Teen Pregnancy Prevention	Teen Pregnancy Prevention Training and Materials	\$4499.82	Dr. Steven Lidvall/ Dr. Patricia Lewis	All voted in favor, motion carried
Public Health and Safety, Inc.	Lead Risk Assessor Training	\$5700.00	Angie Goral/ Dr. David Helland	All voted in favor, motion carried

9. Proposed Contracts and Agreements

Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
University of Illinois College of Nursing	APN Services - Integrated Clinic	\$82,368	Dr. Patricia Lewis/ Dr. Steven Lidvall	All voted in favor, motion carried
Boone County Health Department	Discontinuation Notice for Professional Services - TB	N/A	Dr. Steven Lidvall, Dr. John Halversen	All voted in favor, motion carried
University of Illinois College of Pharmacy	Toolkit development, training materials, continuing professional education credentialing	\$53,855	Dr. Patricia Lewis/ Dr. John Halversen	All voted in favor, motion carried

Hope Over Addiction	DOPP Naloxone/Narcan Training	N/A	Dr. Steven Lidvall/ Dr. David Helland	All voted in favor, motion carried
Winnebago County Sheriff	DOPP Naloxone/Narcan Training	N/A	Dr. Steven Lidvall/ Dr. David Helland	All voted in favor, motion carried
SwedishAmerican Medical Group	DOPP Naloxone/Narcan Training	N/A	Dr. Steven Lidvall/ Dr. Patricia Lewis	All voted in favor, motion carried

10. Budget Amendments – None

11. Grants Received through January 31, 2020 – None

12. Accounts Receivable through January 31, 2020

Accounts receivable report through January 31, 2020 was reviewed and discussed. J. Keeler reported that we are waiting to sign the IBCCP grant. We are on a different billing schedule for food permits due to staggering. The Family Planning grant is expected any day now. No irregularities were noted.

POLICY COMMITTEE – February 12, 2020

No quorum or action items.

PERSONNEL COMMITTEE – No meeting

QUALITY IMPROVEMENT COMMITTEE – No meeting

NEW BUSINESS / OTHER MATTERS - None

CORRESPONDENCE AND INFORMATION - None

ADDITIONS - None

EXECUTIVE CLOSED SESSION - None

ADJOURNMENT:

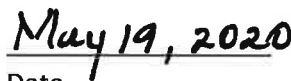
There being no further business, the meeting adjourned at approximately 7:31 p.m. with a motion by Ron Gottschalk and seconded by Dr. Patricia Lewis. With that, all members voted in favor, motion carried.

Approved by the Board of Health



Secretary

Winnebago County Board of Health



Date