



**Minutes of the BOH Finance Committee Meeting
Wednesday, May 12, 2021 at 5:30 p.m.
Zoom Platform**

Members Present: James Powers, Dr. David Helland, Angie Goral.

Members Absent: Dr. John Halversen, Dr. Allen Williams (Ex-Officio).

WCHD Staff Present: Dr. Sandra Martell-Public Health Administrator, James Keeler-Finance Director; Christina Washington-Recorder.

James Powers called the May 12, 2021 meeting to order at 5:33 pm.

1. Approval of Agenda

James Powers asked for a motion to approve the May 12, 2021 Finance Committee agenda. Dr. David Helland motioned and Angie Goral seconded the motion. Unanimously approved, motion carries.

2. April 2021 Financial Statements - Deferred

April 2021 Resolution of Expenditures, Statement of Fund Balance, Financial Review, Balance Sheet, Bank Revenue and Expenditure Reports, Public Health Emergency Reserve Minimum Graph, and Accounts Receivable, General Account Bank Reconciliation were not available for review at this time. Bank Reconciliations for the Lead Account balance is \$87,023.87, Abandoned Properties balance is \$5,000.00, and Bank E-Pay balance is \$290,025.43. No irregularities were noted.

3. Major Expenditure Requests

The following Major Expenditures were recommended for approval to the Board of Health:

Item	Vendor/Contractor	Services/Item	Amount	Motioned/Seconded	Approved
3.a	IDPH	IDPH fee for Electronic Filing of Death Certificates for April 2021	\$ 8,104.00	Dr. David Helland / Angie Goral	All voted in favor, motion carries
3.b	Viken Detection	Lead XRF Analyzer - Identifying Lead Base Paint	\$ 16,380.00	Dr. David Helland / Angie Goral	All voted in favor, motion carries
3.c	Rock River Disposal	Dumpsters - Summer Clean-Up Addressing Blight	\$ 10,500.00	Dr. David Helland / Angie Goral	All voted in favor, motion carries



4. Proposed Contracts and Agreements

The following Proposed Contracts and Agreements were recommended for approval to the Board of Health:

Item	Vendor/Contractor	Services/Item	Amount	Total Motion/Seconded	Approved
4.a	UIC College of Medicine Rockford	Agreement extended (3) for Medical Advisor Services for Integrated Clinic	\$ 21,420.00	Dr. David Helland / Angie Goral	All voted in favor, motion carried
4.b	RAMP	IHDA Home Accessibility Program (HAP) - 1st Amendment to the contract	N/A	Dr. David Helland / Angie Goral	All voted in favor, motion carried
4.c	Rosecrance Health Network	2021 Drug Overdose Prevention Program (DOPP)	N/A	Dr. David Helland / Angie Goral	All voted in favor, motion carried
4.d	Treatment Alternatives for Safe Communities (TASC)	2021 Drug Overdose Prevention Program (DOPP)	N/A	Dr. David Helland / Angie Goral	All voted in favor, motion carried

5. Grants – Renewals & Amendments

James Keeler indicated that the Grants Renewals & Amendments preliminary schedule is for informational purposes.

James Keeler indicated that the TPP Grant Program has been discontinued. Contact Tracing Grant has been extended to December 31, 2021.

6. Executive Session – None

7. Additions

Dr. Sandra Martell indicated that there are additional Major Expenditures related to HIV Prevention, PrEP, and temp monitoring devices for the ultra-cold freezers.

8. Adjournment

There being no additional business, James Powers asked for a motion to adjourn the May 12, 2021 Finance Committee meeting. Dr. David Helland made a motion to approve adjournment; second motion made by Angie Goral. Meeting was adjourned at 5:48 pm.

Approved by the Board of Health

Interim Secretary, Dr. Patricia Lewis
Winnebago County Board of Health

5/18/2021

Date