



**Minutes of the
BOH Policy Committee Meeting
Wednesday, May 12, 2021 at 4:30 pm
Zoom Platform**

Members Physically Present: Ron Gottschalk (Chair), Robert McCreath, Angie Goral, Luci Hoover, Dr. Patricia Lewis

Members Absent: Dr. Allen Williams (Ex-Officio)

WCHD Staff Physically Present: Dr. Sandra Martell – Public Health Administrator, Lafakeria Vaughn – State Attorney Office, Christina Washington - Recorder

Ron Gottschalk called the May 12, 2021 meeting to order at 4:32pm.

1. **Approval of Agenda** – Ron Gottschalk entertained a motion to set the May 12, 2021 BOH Policy Committee meeting agenda. Robert McCreath made first motion; Luci Hoover made second motion. Unanimously approved, motion carries.
2. **Remote Work Policy**
Dr. Martell provided a brief overview on the Remote Work Policy and indicated it was time to formalize the process.
Some area about remote work the terms telecommuting and remote are the two wording choices being used. Some of the programs and services require regular on site attendance on our clinical services. Not every employee will be eligible to do remote or telecommuting type work. Policy Committee members had a brief Q&A with Dr. Sandra Martell regarding the Remote Work Policy.
Ron Gottschalk entertains a motion to recommend approval to the Board of Health the Remote Work Policy with the qualification that the State Attorney's office review and approves the Remote Work Policy. Dr. Patricia Lewis made the first motion. Second motion made by Luci Hoover. Unanimously approved, motion carries.
3. **Executive Session** – None
4. **Additions**
Board of Health Members Terms
Dr. Sandra Martell indicated that she has met with Chairman Joe Chiarelli regarding the Board of Health board members expired terms. Chairman Chiarelli has also referred and a possible candidate to serve on the Board of Health. Lafakeria Vaughn indicated the Chairman is in the process of reviewing board member terms and qualifications. Angie Goral indicated that the Chairman has reached out to her and her Board of Health term is up for possible renewal at May 13, 2021 Winnebago County Board meeting.



Open Meetings Act

Dr. Sandra Martell indicated that Open Meetings Act training link will be sent out to Board of Health members.

Executive Closed Session Minutes

Ron Gottschalk indicated that the Executive Closed Sessions minutes should be reviewed.

5. **Adjournment:** There being no additional business, Chair Ron Gottschalk asked for a motion to adjourn the May 12, 2021 Policy Committee Meeting. Robert McCreath made a motion to approve adjournment; second motion made by Luci Hoover. The meeting was adjourned at 5:08pm

Approved by the Policy Committee of the BOH 5/18/2021
DATE

Dr. Patricia Lewis, Interim Secretary
Winnebago County Board of Health