



BOARD OF HEALTH

Date of Meeting: September 21, 2021
Time of Meeting: 6:30 p.m.
Location of Meeting: Zoom Platform
BOH Members: Angie Goral, Ronald Gottschalk, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Robert McCreath, James Powers, Alderman Gabrielle Torina, Jennifer Muraski, and Dr. Allen Williams

WCHD Leadership: Cheryl Floyd, Cynthia Hall, Melinda Idell, James Keeler, Todd Kisner, Peter Lopatin, Todd Marshall, Dr. Sandra Martell, Katherine O’Toole, Rebecca Lyons, Charlotte LeClercq

WCHD Support: Christina Washington (recorder)
Attorney: Lafakeria Vaughn

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/ Public Participation	5 min	A. Williams
2. Approval of Agenda: September 21, 2021	5 min	A. Williams
3. Approval of minutes: August 17, 2021	5 min	A. Williams
4. Presentations	10 min	P. Lopatin
A. <i>COVID-19 Local Perspective Update</i>		
5. President’s Report	5 min	A. Williams
6. Committee Reports		
A. Executive Committee	5 min	A. Williams
B. Finance Committee	20 min	J. Halversen
1) Approval of minutes: September 15, 2021		
2) Financial Statements – August 2021		
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations – August 2021		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports		
g. Public Health Emergency Reserve Minimum Graph		
h. Accounts Receivable		

3) Major Expenditure Requests

*****Finance Committee approved a motion to advance Major Expenditure items a-b**

- a. IDPH - Electronic Filing Fee for Death Certificates for August 2021
- b. Shoe Carnival expenditure for Gift Cards – Illinois Wise woman Program
- c. KONE, Inc. – Modernization of Staff/Service Elevator (Informational only)
- d. KONE, Inc. – Modernization of Visitor Elevator (Informational only)

4) Proposed Contracts and Agreements

*****Finance Committee approved a motion to advance Proposed Contracts and Agreements items a-e**

- a. SwedishAmerican – Business Associate (BAA) Agreement and Service Agreement / WIC Program
- b. Abraham Lincoln Middle School – SUPP “Marijuana Awareness Communication Campaign”
- c. Jericho Project – Drug Overdose Prevention Program (DOPP)
- d. South Beloit Police Department – Drug Overdose Prevention Program (DOPP)
- e. Cyacom – Vizient Supply / Video Audio Interpretation Services
- f. City of South Beloit Police Department – Tobacco Enforcement Program (TEP)
- g. Illinois Department of Central Management Services (CMS) – Administering Influenza Vaccine *****NEW*****
- h. Community Vaccination Site Agreement - COVID-19 and Seasonal Influenza Vaccination *****NEW*****

C. Policy Committee

1) Approval of minutes: September 15, 2021 and September 20, 2021

2) Variances

- a. 13972 De La Tour Drive - Installation of Septic System
*****Policy Committee approved a motion to advance Variance item b**
- b. Prosser Management, LLC – Track Water Usage / 6786 Yale Bridge Road

3) Personnel Policies

- a. 75-0815-21 Vaccination Policy for Employees, Interns, Students, Volunteers and Contractors
- b. 074-0602-21 COVID-19 Mitigations for Individuals Working for the Winnebago County Health Department

*****Policy Committee approved a motion to advance Personnel Policy item c**

- c. 1126-0401-2020 Coronavirus Employee Response Policy

D. Personnel Committee

10 min

L. Hoover

1) Public Health Administrator Review

E. Quality Improvement Committee – No meeting

0 min

P. Lewis

7. New Business/ Other Matters

8. Correspondence and Information

0 min

Dr. Martell

9. Additions

10. Executive Closed Session

5 min

Dr. Martell

11. Adjournment