



## BOARD OF HEALTH

**Date of Meeting:** November 15, 2022  
**Time of Meeting:** 6:30 p.m.  
**Location of Meeting:** 555 North Court Street; Room 115; Rockford, IL 61103  
**BOH Members:** Angie Goral, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Robert McCreath, James Powers, Alderman Gabrielle Torina, Jennifer Muraski, and Dr. Allen Williams  
  
**WCHD Leadership:** Dr. Sandra Martell, Cynthia Hall, Cheryl Floyd, Michael Jarvis, James Keeler, Todd Kisner, Patrick Ngum, Todd Marshall, Katherine O’Toole, Rebecca Lyons  
  
**WCHD Support:** Stephanie Bahling, Executive Assistant (recorder)  
**Attorney:** Lafakeria Vaughn

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/ Public Participation	5 min	R. McCreath
2. Approval of Agenda: November 15, 2022	5 min	R. McCreath
3. Approval of minutes: October 18, 2022	5 min	R. McCreath
4. Presentation		
a) <i>Collective Impact – Organizers Strategic Plan Workgroup</i>	10 min	Cheryl Floyd
b) Health Department Highlights		
1) Domain 1: COVID-19, Influenza, MPV, and RSV		T. Kisner
2) Domain 2: Creating Lead Safe Rockford		S. Martell
3) Domain 3: Website launch		K. O’Toole
4) Domain 7: WIC Update		C. Floyd
5. President’s Report	5 min	R. McCreath
6. Committee Reports		
a) Executive Committee – <i>No meeting</i>	5 min	R. McCreath
b) Finance Committee - No meeting	30 min	A. Williams
1) Financial Statements for October, 2022		
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		

- iv. State of Illinois E-Pay
- f. Revenue and Expenditure Reports
- g. Public Health Emergency Reserve Minimum Graph
- h. Accounts Receivable
- 2) Major Expenditure Requests:
  - a. PHS: VR – Electronic Filing Fee for October 2022 Death Certificate (motion/vote required)
- 3) Proposed Contracts and Agreements - *None*
- c) Policy Committee
  - 1) Approval of minutes: November 2, 2022 5 min P. Lewis
- d) Personnel Committee 5 min L. Hoover
  - 1) Approval of minutes: November 14, 2022
  - 2) 031-0606-22/Personal Appearance and Dress Code
  - 3) 033-0607-22/Observed Holidays
  - 4) 074-0602-21/Covid-19 Mitigation
  - 5) 075-0815-21/Vaccination
  - 6) 078-0407-22/VESSA (Victims’ Economic Security and Safety Act)
- e) Quality Improvement Committee
  - 1) Approval of minutes: October 18, 2022 5 min P. Lewis
  - 2) Quality Improvement Initiatives
- 7. New Business/Other Matters R. McCreath
- 8. Correspondence and Information 2 min S. Martell
- 9. Additions R. McCreath
- 10. Executive Closed Session 5 min S. Martell
- 11. Adjournment