



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: January 11, 2023

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: 555 North Court Street, Room 115; Rockford, IL 61103

Board Committee Members: Dr. Allen Williams-Chair, Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Robert McCreath (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance; Stephanie Bahling – Executive Assistant (recorder)

Agenda Item	Time	Sponsor
1. Approval of January 11, 2023 Agenda	1 min	A. Williams
2. 555 North Court Bond Repayment		
3. Financial Statements	10 min	A. Williams
a. Resolution of Expenditures – <i>November FY 2023 – December FY2023 deferred</i>		
b. Statement of Fund Balance - <i>November FY 2023 – December FY2023 deferred</i>		
c. Financial Review - <i>November FY 2023 – December FY2023 deferred</i>		
d. Balance Sheet - <i>November FY 2023 – December FY2023 deferred</i>		
e. Bank Reconciliations		
i. General Account - November 2022 & December 2022		
ii. Lead Account - November 2022 & December 2022		
iii. Abandoned Properties - November 2022 & December 2022		
iv. State of Illinois E-Pay - November 2022 & December 2022		
f. Revenue and Expenditure Reports – <i>November FY 2023 – December FY2023 deferred</i>		
g. Public health Emergency Reserve Minimum Graph - <i>November FY 2023 – December FY2023 deferred</i>		
h. Accounts Receivable - <i>November FY 2023 – December FY2023 deferred</i>		
4. Major Expenditure Requests	30 min	A. Williams
a. PHS: VR – Electronic Filing Fee for November 2022 Death Certificates		
b. PHS: VR – Electronic Filing Fee for December 2022 Death Certificates		
c. HA: TIC – Illinois Collaboration on Youth – Trauma Training (BOH Poll)		
d. HA: Northern Illinois Public Health Consortium - Membership		
e. CS: IDPH – Return of Unused funds – Mass Vaccination Grant		
5. Policy Consideration		T. Marshall/S. Martell
a. Farmers’ Market Permit Fee for Egg Sales		
6. Proposed Contracts and Agreements - none		
7. Executive Sessions	0 min	S. Martell
8. Additions	5 min	A. Williams
9. Adjournment	1 min	A. Williams