



BOARD OF HEALTH

Date of Meeting: January 17, 2023
Time of Meeting: 6:30 p.m.
Location of Meeting: 555 North Court Street; Room 115; Rockford, IL 61103
BOH Members: Angie Goral, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Robert McCreath, James Powers, Alderman Gabrielle Torina, Jennifer Muraski, and Dr. Allen Williams

WCHD Leadership: Dr. Sandra Martell, Cynthia Hall, Cheryl Floyd, Michael Jarvis, James Keeler, Todd Kisner, Patrick Ngum, Todd Marshall, Katherine O’Toole, Rebecca Lyons, Tiffany Levine

WCHD Support: Stephanie Bahling, Executive Assistant (recorder)
Attorney: Lafakeria Vaughn

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/ Public Participation	5 min	R. McCreath
2. Approval of Agenda: January 17, 2023	5 min	R. McCreath
3. Approval of minutes: November 15, 2022	5 min	R. McCreath
4. Presentation		
a) Health Department Highlights		
1) Domain 1: COVID-19, RSV, Influenza, EVD		T. Kisner
2) Domain 2: CLEAR-WIN		T. Marshall
3) Domain 4: Trauma Informed Community Training, Keeping Moms and Babies Alive		C. Hall/S. Martell
4) Domain 5: Strategic Plan Update		C. Hall
5) Domain 8: Property Maintenance & Housing Code Inspector Certification, NACCHO Strategic Scholars		C. Hall/T. Marshall
5. President’s Report	5 min	R. McCreath
6. Committee Reports		
a) Executive Committee – <i>No meeting</i>	5 min	R. McCreath
b) Finance Committee		
1) Approval of minutes: January 11, 2023	30 min	A. Williams
2) Financial Statements for November, 2022 & December, 2022		
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations		

- i. General Account
 - ii. Lead Account
 - iii. Abandoned Properties
 - iv. State of Illinois E-Pay
- f. Revenue and Expenditure Reports
- g. Public Health Emergency Reserve Minimum Graph
- h. Accounts Receivable
- 3) 555 North Court Bond Repayment
 - a. Resolution
 - b. MOU
- 4) Major Expenditure Requests *(Items a – e were approved through Finance Committee)*
 - a. PHS: VR – Electronic Filing Fee for November 2022 Death Certificates
 - b. PHS: VR – Electronic Filing Fee for December 2022 Death Certificates
 - c. HA: TIC – Illinois Collaboration on Youth – Trauma Training (BOH Poll)
 - d. HA: Northern Illinois Public Health Consortium - Membership
 - e. CS: IDPH – Return of Unused funds – Mass Vaccination Grant
 - f. *****ADMIN: Data & Quality: University of Illinois College of Medicine Rockford, Health Research and Evaluation*****New
- 5) Proposed Contracts and Agreements – *None*
- 6) Policy Consideration
 - a. Farmers’ Market Permit Fee for Egg Sales *****to be considered under Policy
- c) Policy Committee P. Lewis
 - 1) Approval of Minutes, January 11, 2023
 - 2) Policies
 - a. 1111-0526-17 Record Retention
 - b. 1129-0825-22 Trauma-Informed Care
 - c. 087-0609-22 Conference, Educational Assistance, and Professional Membership Reimbursement
 - 3) Agreement
 - a. 6786 Yale Bridge amended agreement
 - 4) Resolution 01-023
 - a. Famers Market – Establishment of Egg Permit
- d) Personnel Committee 5 min L. Hoover
 - 1) Approval of Minutes: January 9, 2023
 - 2) Policies for Approval
 - a. 079-0502-22: Sick Leave/Personal Leave Policy
 - b. 038-0627-22: Mandated Reporter Policy
 - c. 006-0601-22: Equal Employment Opportunity Policy
- e) Quality Improvement Committee 5 min P. Lewis
 - 1) Approval of minutes: November 15, 2022
 - 2) Quality Improvement Plan Revised
 - a. Quality Improvement Initiatives 2023
- 7. New Business/Other Matters R. McCreath
- 8. Correspondence and Information 2 min S. Martell
- 9. Additions R. McCreath

10. Executive Closed Session

5 min

S. Martell

11. Adjournment