



BOARD OF HEALTH

Date of Meeting: February 21, 2023
Time of Meeting: 6:30 p.m.
Location of Meeting: 555 North Court Street; Room 115; Rockford, IL 61103
BOH Members: Angie Goral, Dr. John Halversen, Dr. David Helland, Luci Hoover, Dr. Patricia Lewis, Robert McCreath, James Powers, Dr. Allen Williams and Derrick Kunz

WCHD Leadership: Dr. Sandra Martell, Cynthia Hall, Cheryl Floyd, Michael Jarvis, James Keeler, Todd Kisner, Patrick Ngum, Todd Marshall, Katherine O’Toole, Rebecca Lyons, Tiffany Levine

WCHD Support: Stephanie Bahling, Executive Assistant (recorder)
Attorney: Charlotte LeClercq

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/ Public Participation	5 min	R. McCreath
2. Approval of Agenda: February 21, 2023	5 min	R. McCreath
3. Approval of Minutes: January 17, 2023	5 min	R. McCreath
4. Presentation - Health Department Highlights		
a) Domain 1: COVID-19/Influenza/Mpox/Ebola Viral Disease		T. Kisner
b) Domain 2: Code Enforcement Coalition; Tick Surveillance; Clear-WIN		T. Marshall
c) Domain 5: Strategic Plan Update; Trauma Informed Community; EOP Byron Nuclear Plant		C. Hall/R. Lyons
d) Domain 7: WIC Farmers’ Market Nutrition Program and Update		C. Floyd
e) Domain 10: Fit-test/Portacount Training		R. Lyons
5. President’s Report	5 min	R. McCreath
6. Committee Reports		
a) Executive Committee – <i>No meeting</i>	5 min	R. McCreath
b) Finance Committee		
1) Approval of minutes: February 8, 2023	30 min	A. Williams
2) Financial Statements for January, 2023		
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		

- f. Revenue and Expenditure Reports
- g. Public Health Emergency Reserve Minimum Graph
- h. Accounts Receivable
- 3) 555 North Court Bond Repayment
 - a. Resolution
 - b. MOU
- 4) Major Expenditure Requests (*Items a –g were approved through Finance Committee*) *h is NEW*
 - a. PHS: VR – Electronic Filing Fee for January 2023 Death Certificates
 - b. HA: Rockford Regional Health Council – Membership Dues
 - c. EH: IDPH - Lead Contractor approved provider Training - approved provider
 - d. PHEP – Preparedness Logistics Support – Salvation Army
 - e. PHEP – Inventory Management Supplies – Home Depot
 - f. PHEP – Inventory Management Supplies – Bulk Container Solutions
 - g. PHEP – Service Fee for Supplies not covered under Current Contract – Salvation Army
 - h. *****ADMIN: University of Illinois Professional Health Care Services*****New
- c) Policy Committee P. Lewis
 - 1) Approval of Minutes, February 8, 2023
 - 2) Policies
 - a. 010-1017-22 – Internship Opportunities
 - b. 086-0117-23 – Posted Communications
- d) Personnel Committee – no meeting 5 min L. Hoover
- e) Quality Improvement Committee
 - 1) Approval of minutes: January 17, 20032 5 min P. Lewis
 - 2) Quality Improvement Plan & Toolkit
- 7. New Business/Other Matters R. McCreath
- 8. Correspondence and Information 2 min S. Martell
- 9. Additions R. McCreath
- 10. Executive Closed Session 5 min S. Martell
- 11. Adjournment