



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: February 8, 2023

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: 555 North Court Street, Room 115; Rockford, IL 61103

Board Committee Members: Dr. Allen Williams-Chair, Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Robert McCreath (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance; Stephanie Bahling – Executive Assistant (recorder)

Agenda Item	Time	Sponsor
1. Approval of February 8, 2023 Agenda	1 min	A. Williams
2. 555 North Court Bond Repayment		
3. Financial Statements	10 min	A. Williams
a. Resolution of Expenditures - Deferred		
b. Statement of Fund Balance - Deferred		
c. Financial Review - Deferred		
d. Balance Sheet - Deferred		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports - Deferred		
g. Public health Emergency Reserve Minimum Graph - Deferred		
h. Accounts Receivable - Deferred		
4. Major Expenditure Requests	30 min	A. Williams
a. PHS: VR – Electronic Filing Fee for January 2023 Death Certificates		
b. HA: Rockford Regional Health Council – Membership Dues		
c. EH: IDPH - Lead Contractor approved provider Training - approved provider		
d. PHEP – Preparedness Logistics Support – Salvation Army		
e. PHEP – Inventory Management Supplies – Salvation Army		
f. PHEP – Service Fee for Supplies not covered under Current Contract – Salvation Army		
5. Proposed Contracts and Agreements - none		
6. Executive Sessions	0 min	S. Martell
7. Additions	5 min	A. Williams
8. Adjournment	1 min	A. Williams