



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: April 12, 2023

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: 555 North Court Street, Room 115; Rockford, IL 61103

Board Committee Members: Dr. Allen Williams-Chair, Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Robert McCreath (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance; Stephanie Bahling – Executive Assistant (recorder)

Agenda Item	Time	Sponsor
1. Approval of April 12, 2023 Agenda	1 min	A. Williams
2. 555 North Court Bond Repayment Update		
3. Development of Financial Dashboard		
4. Financial Statements	10 min	A. Williams
a. Resolution of Expenditures - <i>Deferred</i>		
b. Statement of Fund Balance - <i>Deferred</i>		
c. Financial Review - <i>Deferred</i>		
d. Balance Sheet - <i>Deferred</i>		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports - <i>Deferred</i>		
g. Public health Emergency Reserve Minimum Graph - <i>Deferred</i>		
h. Accounts Receivable - <i>Deferred</i>		
5. Major Expenditure Requests	30 min	A. Williams
a. PHS: VR – Electronic Filing Fee for February 2023 Death Certificates		
b. EH: Soil Boring Invoice		
c. HD: XRF Analyzer Resource/Repair Maintenance		
d. EP: Annual Influenza Vaccines		
e. HA: UIC College of Medicine – professional contractual services		
f. HA: Sorenson Comm (SCIS)		
6. Proposed Contracts and Agreements - none		
7. Executive Sessions	0 min	S. Martell
8. Additions	5 min	A. Williams
9. Adjournment	1 min	A. Williams