



BOARD OF HEALTH: Quality Committee

Date of Meeting: April 18, 2023

Time of Meeting: 5:30 p.m. – 6:30 p.m.

Location of Meeting: 555 North Court Street; Rockford, IL 61103 – Room Conference 115

Board Committee Members: Dr. Patricia Lewis (Chair), James Powers, Dr. Allen Williams, Robert McCreath (Ex-Officio)

WCHD Participants: Sandra Martell – Public Health Administrator; Todd Kisner – Sponsor, HP Q/I Project; Rebecca Lyons – Strategic Plan Lead/Reaccreditation; Todd Marshall – Sponsor, EHI Q/I Project; Patrick Ngum – Data and Quality Director; Stephanie Bahling, Executive Assistant (Recorder)

Agenda Item	Time	Sponsor
1. Approval of Agenda: April 18, 2023	1 min	P. Lewis
2. Approval of minutes: March 23, 2023	1 min	P. Lewis
3. Quality Improvement Project Update	25 min	P. Ngum/S. Martell
a. Overview of Status of Projects - PDSA Cycle		
b. EHI – Digitization of Well/Septic Records		T. Marshall
c. HP – Rabies PEP		T. Kisner
4. PHAB Reaccreditation Review	25 min	P. Ngum/R. Lyons
a. Domain 1		
i. Standard 1.1		
ii. Standard 1.2		
iii. Standard 1.3		
5. Executive Session		
6. Additions	5 min	P. Lewis
7. Adjournment		