



**Minutes of the  
BOH Policy Committee Meeting  
Wednesday, April 12, 2023 at 4:30 pm  
555 North Court Street  
Room 115  
Rockford, IL 61103**

**Members Physically Present:** Luci Hoover, Angie Goral, Patricia Lewis (Chair), Bob McCreath (Ex-Officio), Derrick Kunz

**Members Absent:**

**WCHD Staff Present:** Dr. Sandra Martell – Public Health Administrator, Michael Jarvis, Policy Director, Stephanie Bahling (recorder)

**Legal Counsel:** ASA Charlotte LeClercq

Patricia Lewis called the policy committee meeting to order at 4:31 pm.

1. **Approval of Agenda** – Patricia Lewis entertained a motion to approve the April 12, 2023 Policy Committee meeting agenda which Luci provided, Bob seconded, all were in favor, unanimously approved, motion carries. Dr. Martell requested a motion to amend the agenda discussing agenda item three prior to agenda item two, which was seconded by Luci all were in favor and the agenda was amended accordingly. Pat took a vote to approve the amended agenda in which all were in favor and the amended agenda was approved.
2. **Consideration of Ordinance to Rescind 2018 CO 092:** To permit the Use of Groundwater as a potable water supply by the installation or use of potable water wells or by any other method.

Dr. Martell indicated that the operations committee of the county board has been asked to consider rescinding ordinance 2018 CO 092 to permit the use of groundwater as a potable water supply by the installation or use of potable water wells or by any other method. Charlotte clarified that it was discussion only at the county level. Dr. Martell indicated that the initial amendment to the well was in 2018. Dr. Martell indicated that it is related to the superfund site surrounding the landfill. Dr. Martell indicated that Acme Solvent is comprised of the responsible parties of the superfund site. Acme Solvent entered into an agreement with the landfill regarding a well for use of potable water for two properties a homeowner the Vincent's and Rockford Skeet Club. Dr. Martell indicated that there was an agreement approved by the EPA that the Winnebago Landfill would supply water to the two properties. Dr. Martell indicated at the time WCHD prohibited the drilling of wells in that area due to the high level of contamination. Dr. Martell indicated that in November of 2022 there was a request to allow drilling commenting that there appears to have been a breakdown in the agreement to have the landfill supply the water to the two properties. Dr. Martell indicated that at that point there was consideration allowing them to drill with US EPA evaluating the plan that was being considered. Dr. Martell indicated that the drilling involves going through multiple aquifers. Dr. Martell indicated that they were going to apply for a variance with the BOH. Dr. Martell indicated that the State's Attorney who reviewed it indicated that it should not be presented to the BOH it would need to be presented to the county board to amend the ordinance. Dr. Martell reminded the committee that they reviewed it on November 2, 2022 and inquired as a board if they wanted to recommend amending the county ordinance to the county board. Dr. Martell indicated at that time the board made the decision not to recommend amending the ordinance. Dr. Martell indicated that she met with county administration and the Chairman and explained that it was more technical than WCHD expertise and requested that the USEPA issue a formal opinion on the plan that was submitted through Acme Solvent and their engineering firm ERM. Dr. Martell indicated that in their opinion in the description of non-significant change based on what has been presented



would be a procedure that could be supported. The opinion indicated that there would be two deep wells drawing from the Ironton-Galesville aquifer will be installed to provide potable water to the residents and the Rockford Skeet and Trap Club at 8104 Lindenwood Road. The deep wells will be double cased sealed in accordance with the specifications of the Illinois Water Well Construction Code, thereby isolating the supply from the overlying geologic units. Dr. Martell indicated that they will drill through a contaminated aquifer. Dr. Martell indicated included in the packet are the technical drawings on how the engineering firm proposes to drill into the various aquifers. Pat inquired if there was any risk of contaminating the aquifer in which Todd indicated that it is a concern of both WCHD and the Illinois EPA. Dr. Martell indicated that they will need to drill, test, drill, test etc. Dr. Martell indicated that the Landfill petitioned the county board to rescind the groundwater ordinance on the site and allow them to drill. Dr. Martell indicated that if they rescind the ordinance WCHD is not likely to grant permits to drill new wells on that site unless they work through the USEPA. Todd indicated that they will be required to determine an alternative water source prior to the agreement being dissolved. According to the September 6, 2022 memo issued by Douglas Ballotti the original water supply remedy indicates, "Issued on December 31, 1990, the ROD for OU2 (operate unit 2) required the provision of a permanent AWS (alternate water source) to residences with contaminated wells. The ROD specifically provided that the permanent AWS should be the existing Patel's Pit deep well or a new water supply in the St. Peter Sandstone aquifer upgradient of Site contamination. Construction of the original AWS was completed in 1994 and it has been operating since that time." Dr. Martell indicated that they also included a modified alternative water supply remedy which was "The alternative allows for the installation of water supply wells at two parcels in the deep Ironton-Galesville aquifer rather than the St. Peters Sandstone." Dr. Martell indicated that the alternate water supplied as approved by the USEPA to remove restrictions on drilling in that area. Dr. Martell reiterated that the BOH had not taken action on this however reminded the committee that if the ordinance is rescinded that new well permits would come through WCHD. Dr. Martell referred to the ordinance dated November 10, 2022 for the groundwater use restriction area, "Notwithstanding the foregoing, the use or attempted use of groundwater as a potable water supply drawn from the Ironton-Galesville aquifer or a deeper aquifer within the properties indicated by a dotted line on exhibit A" which identified specific pins which were not prohibited. Dr. Martell indicated that the basis for the change indicates that "Land use near the Acme site has substantially changed since the implementation of the OU2 ROD in 1990. Currently, potable water is provided to the one residential property and the Rockford Skeet and Trap Club (8104 Lindenwood Road), by the AWS system implemented as part of the Site remedy, which draws from the Pagel's Pit well. The Winnebago County 2030 future land use plan shows that the properties adjoin the Acme Site are expected to remain in heavy industrial use." Charlotte indicated that throughout the conversation had with the board the discussion was in regards to amending the ordinance however, at the end of the discussion there were comments on rescinding the ordinance. Charlotte indicated that the county board wanted this to come back to the BOH to discuss and determine their position on it. Patricia inquired as to what action would need to be taken at this point. Dr. Martell suggested sending a letter indicating that after reviewing the information that the BOH does not support rescinding the ordinance in its entirety. Pat entertained a motion to approve sending a letter discouraging rescinding the ordinance at this time based on the information available. Derrick made the motion, Angie seconded, all were in favor, motion carries.

### 3. **Policies**

- a. 009-0602-22 Job posting, Recruiting and Hiring Policy: Michael indicated that the policy determines how to recruit and post for positions to recruit the best candidates. Michael indicated that internal candidates will have preferential treatment as an effort to retain them. The policy indicates the forms that need to be completed when applying for a position as well as the salaries and how offers are made. The policy includes the responsibilities of supervisors when preparing documentation to send to HR to extend the position offer. Michael indicated that updating policies is part of the PHAB reaccreditation. Patricia entertained a motion to approve the Job posting, Recruiting and Hiring Policy which was given by Luci, seconded by Derrick. All were in favor, motion carries. Ayes (4), Nays (0), Absent (0). The Job posting, Recruiting and Hiring Policy will be advanced to the Board of Health.
- b. 1123-0905-19 Identification Badge and Security Access Policy: Michael indicated that this policy is also in



consideration of the PHAB reaccreditation process. He indicated that the security access is to ensure confidential information is only accessible to those who should have access. Michael indicated that new employees key card access only provides access to the areas they would need access to. When employees are working in the community their ID badge needs to be displayed identifying who they are. The policy indicates what they need to do if they misplace or lose their card to get the card deactivated. Patricia entertained a motion to approve recommending the Identification Badge and Security Access Policy to the Board which was given by Angie, seconded by Luci. All were in favor, motion carries. Ayes (4), Nays (0), Absent (0). The Identification Badge and Security Access Policy will be advanced to the Board of Health.

- 4. **Agreement - none**
- 5. **Resolution - none**
- 6. **Executive Session – None**
- 7. **Additions – None**
- 8. **Adjournment –** There being no additional business, Pat entertained a motion to adjourn the April 12, 2023 Policy Committee Meeting which was given by Derrick, seconded by Angie, all were in favor and the meeting adjourned at 5:17 pm.

Approved by the Board of Health

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Winnebago County Board of Health

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Date