



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: July 12, 2023

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: 555 North Court Street, Room 221; Rockford, IL 61103

Board Committee Members: Dr. Allen Williams-Chair, Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Robert McCreath (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance

Agenda Item	Time	Sponsor
1. Approval of July 12, 2023 Agenda	1 min	A. Williams
2. Approval of Meeting Minutes	5 min	A. Williams
a. June 14, 2023		
b. June 28, 2023		
3. Bond Repayment for 555 North Court Street	5 min	S. Martell/J. Keeler
a. Resolution Authorizing Use of Surplus Funds to Pay Off Bond for 555 North Court Street		
b. Funding Bond Pay Off		
4. FY2024 Health Department Budget for Adoption	20 min	S. Martell/J. Keeler
5. Financial Statements	10 min	A. Williams
a. Resolution of Expenditures - <i>Deferred</i>		
b. Statement of Fund Balance - <i>Deferred</i>		
c. Financial Review - <i>Deferred</i>		
d. Balance Sheet - <i>Deferred</i>		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports - <i>Deferred</i>		
g. Public health Emergency Reserve Minimum Graph - <i>Deferred</i>		
h. Accounts Receivable - <i>Deferred</i>		
6. Major Expenditure Requests	30 min	A. Williams
a. PHS: VR – Electronic Filing Fee for June 2023 Death Certificates		
b. HA: Communications – Adobe Software Licensing		
c. EHI: Housing – Northern Illinois Service Co. Demolition		
d. EHI: Housing – Winnebago County Soil and Water Conservation District, Soil Borings		
e. EHI: Housing – Vendor(s) to be determined by bid of demolitions		
7. Proposed Contracts and Agreements - <i>None</i>		
8. Executive Session	0 min	S. Martell

9. Additions

5 min

A. Williams

10. Adjournment

1 min

A. Williams