



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: October 11, 2023

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: 555 North Court Street, Room 221; Rockford, IL 61103

Board Committee Members: Dr. Allen Williams-Chair, Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Robert McCreath (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance

Agenda Item	Time	Sponsor
1. Approval of October 11, 2023 Agenda	1 min	A. Williams
2. Disposition/Planning 401 Division Property	5 min	S. Martell
3. Financial Statements	10 min	A. Williams
a. Resolution of Expenditures - <i>Deferred</i>		
b. Statement of Fund Balance - <i>Deferred</i>		
c. Financial Review - <i>Deferred</i>		
d. Balance Sheet - <i>Deferred</i>		
e. Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Reports - <i>Deferred</i>		
g. Public health Emergency Reserve Minimum Graph - <i>Deferred</i>		
h. Accounts Receivable - <i>Deferred</i>		
4. Major Expenditure Requests	30 min	A. Williams
a. PHS: VR – Electronic Filing Fee for September 2023 Death Certificates		
b. EH: Wells-Septic- WCSWCD Soil Boring Tests (Approved Poll Vote)		
5. Proposed Contracts and Agreements		
a. Contract – Ogle County Health Department Tuberculosis		
b. Resolution – Strong Communities Grant – Certificate of Incumbency (Approved Poll Vote)		
6. Executive Session - <i>None</i>	0 min	S. Martell
7. Additions	5 min	A. Williams
8. Adjournment	1 min	A. Williams