



BOARD OF HEALTH

Date of Meeting: October 17, 2023
Time of Meeting: 6:30 p.m.
Location of Meeting: 555 North Court Street; Room 115; Rockford, IL 61103
BOH Members: Angie Goral, Dr. John Halversen, Dr. David Helland, Luci Hoover, Derrick Kunz, Dr. Patricia Lewis, Robert McCreath, Valerie Pobjecky, James Powers, Dr. Allen Williams

WCHD Leadership: Dr. Sandra Martell, Cynthia Hall, Cheryl Floyd, Michael Jarvis, James Keeler, Todd Kisner, Patrick Ngum, Todd Marshall, Katherine O’Toole, Rebecca Lyons, Tiffany Levine

WCHD Support: Stephanie Bahling, Executive Assistant (recorder)
Attorney: Charlotte Hoss

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/Public Participation	5 min	R. McCreath
a) Welcome Board of Health Member – <i>Valerie Pobjecky</i>		
2. Approval of Agenda: October 17, 2023	1 min	R. McCreath
3. Approval of Minutes: September 19, 2023	5 min	R. McCreath
4. Health Department Highlights		
a) Domain 2: Harm Reduction Update		T. Kisner
b) Domain 3: Digital Media Initiatives – Encourage Vaccinations		K. O’Toole
c) Domain 4: Tire Drive; Maternal, Infant, and Child Health Team RMTD Bus Wrap; Opioid Response; Trauma Informed Community		T. Marshall/C. Floyd/C. Hall
d) Domain 7: WIC – South Beloit		C. Floyd
5. President’s Report	5 min	R. McCreath
a) Nominating Committee		
6. Committee Reports		
a) Executive Committee – <i>No meeting</i>	5 min	R. McCreath
b) Finance Committee	25 min	A. Williams
1) Approval of Minutes: October 11, 2023		
2) Financial Statements for September 2023		
a. Resolution of Expenditures		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations		
i. General Account		
ii. Abandoned Properties		

- iii. Lead Account
- iv. State of Illinois E-Pay
- f. Revenue and Expenditure Reports
- g. Public Health Emergency Reserve Minimum Graph
- h. Accounts Receivable
- 3) Major Expenditure Requests (*Note: Items a – b approved in Committee; item c approved by electronic poll vote, Item d needs vote*)
 - a. PHS: VR – Electronic Filing Fee for September 2023 Death Certificates
 - b. EH: Winnebago County SWCD – Soil Boring – September Invoice
 - c. EH: Winnebago County SWCD – Soil Boring – July Invoice
 - d. EH: CDP-Environmental Health software system – annual contract renewal
- 4) Proposed Contracts and Agreements (*Note: Item a was approved in Committee, item b was approved by electronic poll vote*).
 - a. Agreement with Ogle County Health Department for Tuberculosis /care
 - b. Resolution – Strong Communities Grant and Certificate of Incumbency
- c) Policy Committee L. Hoover
 - 1) Approval of Minutes – October 11, 2023
 - 2) Policy for Consideration (*Note: item a was approved by the Policy Committee*)
 - a. 1130-0208-23 Communication Procedures – Emergency Operations
- d) Personnel Committee – *no meeting*
- e) Quality Improvement Committee 10 min P. Lewis
 - 1) Meeting – October 17, 2023
 - 2) Family Planning Audit
 - a. Approved Quality Review Corrective Action Plan
 - 3) Quality Improvement Project overview
 - 4) PHAB Reaccreditation Review
 - a. Domain 2
- 7. New Business/Other Matters 2 min R. McCreath
- 8. Correspondence and Information 2 min S. Martell
- 9. Additions R. McCreath
- 10. Executive Closed Session 5 min S. Martell
- 11. Adjournment