



## BOARD OF HEALTH: FINANCE COMMITTEE

**Date of Meeting:** January 10, 2024

**Time of Meeting:** 5:30 pm – 6:30 pm

**Location of Meeting:** 555 North Court Street, Room 221; Rockford, IL 61103

**Board Committee Members:** Dr. Allen Williams-Chair, Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Robert McCreath (Ex-Officio)

**WCHD Participants:** Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance

Agenda Item	Time	Sponsor
1. Approval of January 10, 2024 Agenda	1 min	A. Williams
2. Disposition/Planning 401 Division Property	5 min	T. Marshall
3. Consideration of Offer for Right of Way and Temporary Easement for 555 North Court Street; Rockford, IL	10 min	T. Marshall
4. 2024 Minimum Wage Increase discussion	1 min	J. Keeler
5. Financial Statements	10 min	A. Williams
a. Bank Reconciliations		
i. General Account		
a. November 2023		
b. December 2023		
ii. Lead Account		
a. November 2023		
b. December 2023		
iii. Abandoned Properties		
a. November 2023		
b. December 2023		
iv. State of Illinois E-Pay		
a. November 2023		
b. December 2023		
b. Resolution of Expenditures – (December <i>Deferred</i> )		
c. Statement of Fund Balance – (December <i>Deferred</i> )		
d. Financial Review – (December <i>Deferred</i> )		
e. Balance Sheet – (December <i>Deferred</i> )		
f. Revenue and Expenditure Reports – (December <i>Deferred</i> )		
g. Public health Emergency Reserve Minimum Graph – (December <i>Deferred</i> )		
h. Accounts Receivable – (December <i>Deferred</i> )		
6. Major Expenditure Requests	30 min	A. Williams
a. PHS: VR – Electronic Filing Fee for November 2023 Death Certificates		
b. PHS: VR – Electronic Filing Fee for December 2023 Death Certificates		
c. HA: Northern Illinois Public Health Consortium 2024 Annual Membership Dues		
d. HA: Rockford Regional Health Council 2024 Membership Dues		
e. EH: Viken Detection – XRF Analyzer Resource		
7. Proposed Contracts, Agreements & Policies		

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|--|-------|-----------------------|
| a. Harm Reduction Program Site Agreement template                    |       | T. Kisner/T. Marshall |
| b. DOPP – Stepping Stones  |       | C. Floyd/T. Marshall  |
| c. IBCCP – MOA: WCHD & Providers (listed below) template             |       |                       |
| i. IBCCP – MOA: WCHD & Aurora Radiology Consultants                  |       |                       |
| ii. IBCCP – MOA: WCHD & Northwestern Medicine                        |       |                       |
| iii. IBCCP – MOA: WCHD & Kishwaukee Hospital                         |       |                       |
| iv. IBCCP – MOA: WCHD & Northwestern Medicine Regional Medical Group |       |                       |
| v. IBCCP – MOA: WCHD & Northwestern Medicine Central                 |       |                       |
| vi. IBCCP – MOA: WCHD & DuPage Hospital                              |       |                       |
| vii. IBCCP – MOA: WCHD & Northwestern Medicine Valley                |       |                       |
| viii. IBCCP – MOA: WCHD & West Hospital                              |       |                       |
| ix. IBCCP – MOA: WCHD & Swedish American Hospital                    |       |                       |
| x. IBCCP – MOA: WCHD & Swedish American Breast Health                |       |                       |
| xi. IBCCP – MOA: WCHD & Radiology Consultants of Rockford            |       |                       |
| xii. IBCCP – MOA: WCHD & Crusader Community Health                   |       |                       |
| xiii. IBCCP – MOA: WCHD & Rockford Associated Pathology              |       |                       |
| xiv. IBCCP – MOA: WCHD & Mercy Health Corporation                    |       |                       |
| xv. IBCCP – MOA: WCHD & Rockford Anesthesiologists Associates        |       |                       |
| d. 065-0419 -16: Cell Phone Policy                                   |       |                       |
| 8. Executive Session - <i>None</i>                                   | 0 min | S. Martell            |
| 9. Additions - <i>None</i>   | 5 min | A. Williams           |
| 10. Adjournment  | 1 min | A. Williams           |