



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: February 14, 2024

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: 555 North Court Street, Room 221; Rockford, IL 61103

Board Committee Members: Dr. Allen Williams-Chair, Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, and Robert McCreath (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance

Agenda Item	Time	Sponsor
1. Approval of February 14, 2024 Agenda	1 min	A. Williams
2. Approval of January 10, 2024 Finance Committee Meeting Minutes		
3. Disposition/Planning 401 Division Property Update	5 min	S. Martell
4. Financial Statements	10 min	A. Williams
a. Bank Reconciliations – January 2024		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
b. Resolution of Expenditures - <i>deferred</i>		
c. Statement of Fund Balance - <i>deferred</i>		
d. Financial Review - <i>deferred</i>		
e. Balance Sheet - <i>deferred</i>		
f. Revenue and Expenditure Reports - <i>deferred</i>		
g. Public health Emergency Reserve Minimum Graph - <i>deferred</i>		
h. Accounts Receivable - <i>deferred</i>		
5. Major Expenditure Requests	30 min	A. Williams
a. PHS: VR – Electronic Filing Fee for January 2024 Death Certificates		
b. PHS: Forest City Diagnostic		
c. HA: University of Illinois Annual Agreement for Medical Officer		
d. HA: Target Gift Cards for IPLAN Focus Groups		
e. EH: IDPH Lead Risk Assessor Training		
6. Proposed Contracts, Agreements & Policies - none		
7. Executive Session - <i>None</i>	0 min	S. Martell
8. Additions - <i>None</i>	5 min	A. Williams
9. Adjournment	1 min	A. Williams