



## BOARD OF HEALTH

**Date of Meeting:** February 20, 2024  
**Time of Meeting:** 6:30 p.m.  
**Location of Meeting:** 555 North Court Street; Room 115; Rockford, IL 61103  
**BOH Members:** Angie Goral, Dr. John Halversen, Dr. David Helland, Luci Hoover, Derrick Kunz, Patricia Lewis, Alderman Jonathon Logemann, Dr. Stephen Minore, Robert McCreath, Valerie Pobjecky, James Powers, Dr. Allen Williams

**WCHD Leadership:** Dr. Sandra Martell, Cynthia Hall, Cheryl Floyd, Michael Jarvis, James Keeler, Todd Kisner, Patrick Ngum, Todd Marshall, Katherine O’Toole, Rebecca Lyons, Tiffany Levine

**WCHD Support:** Stephanie Bahling, Executive Assistant (recorder)  
**Attorney:** Charlotte Hoss

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/Public Participation	5 min	L. Hoover
2. Approval of Agenda: February 20, 2024	1 min	L. Hoover
3. Approval of Minutes: January 16, 2024	5 min	L. Hoover
4. Health Department Highlights		
a) IPLAN Community Health Assessment Launch	5 min	C. Hall
5. President’s Report	5 min	L. Hall
6. Committee Reports		
a) Executive Committee – <i>No meeting</i>	5 min	L. Hall
b) Finance Committee	25 min	A. Williams
a. Financial Statements		
a. Resolution of Expenditure		
b. Statement of Fund Balance		
c. Financial Review		
d. Balance Sheet		
e. Bank Reconciliations		
i. General Account		
ii. Abandoned Properties		
iii. Lead Account		
iv. State of Illinois E-Pay		
f. Revenue and Expenditure Report		
g. Public Health Emergency Reserve Minimum Graph		
h. Accounts Receivable		
b. Major Expenditure Requests – <i>Items a – e were advanced by the Finance Committee</i>		
a. PHS: VR – Electronic Filing Fee for January 2024 Death Certificates		

- b. PHS: Forest City Diagnostic
  - c. HA: University of Illinois Annual Agreement for Medical Officer
  - d. HA: Target Gift Cards for IPLAN Focus Groups
  - e. EH: IDPH Lead Risk Assessor Training
- c. Proposed Contracts and Agreements & Policies - *none*
- c) Policy Committee – *No meeting* P. Lewis
- d) Personnel Committee – *No meeting* L. Hoover
- e) Quality Improvement Committee 5 min P. Lewis
  - a. Meeting – February 20, 2024
- 7. New Business/Other Matters 2 min L. Hoover
- 8. Correspondence and Information
  - a) Studio GWA Building Needs Assessment
  - b) Quality Improvement Plan
  - c) Correspondence from Plato Leeson
- 9. Additions L. Hoover
- 10. Executive Closed Session - *none*
- 11. Adjournment