



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: March 13, 2024

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: 555 North Court Street, Room 221; Rockford, IL 61103

Board Committee Members: Dr. Allen Williams-Chair, Dr. John Halversen-Vice-Chair, Angie Goral, Dr. David Helland, James Powers, Dr. Minore and Robert McCreath (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance

Agenda Item	Time	Sponsor
1. Approval of March 13, 2024 Agenda	1 min	A. Williams
2. Approval of February 14, 2024 Finance Committee Meeting Minutes		
3. Disposition/Planning 401 Division Property – Update	5 min	S. Martell
4. Financial Statements	10 min	A. Williams
a. Bank Reconciliations – February 2024		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
b. Resolution of Expenditures - <i>deferred</i>		
c. Statement of Fund Balance - <i>deferred</i>		
d. Financial Review - <i>deferred</i>		
e. Balance Sheet - <i>deferred</i>		
f. Revenue and Expenditure Reports - <i>deferred</i>		
g. Public health Emergency Reserve Minimum Graph - <i>deferred</i>		
h. Accounts Receivable - <i>deferred</i>		
5. Major Expenditure Requests	30 min	A. Williams
a. PHS: VR – Electronic Filing Fee for February 2024 Death Certificates		
b. PHEP: Salvation Army – continuation of storage agreement		
c. EH: HUD Lead Training Conference – grant mandated training		
6. Proposed Contracts, Agreements & Policies		
a. PHS: Add on Agreement – Patagonia Health electronic patient consent forms		
7. Executive Session - <i>None</i>	0 min	S. Martell
8. Additions - <i>None</i>	5 min	A. Williams
9. Adjournment	1 min	A. Williams