



BOARD OF HEALTH

Date of Meeting: March 19, 2024
Time of Meeting: 6:30 p.m.
Location of Meeting: 555 North Court Street; Room 115; Rockford, IL 61103
BOH Members: Angie Goral, Dr. John Halversen, Dr. David Helland, Luci Hoover, Derrick Kunz, Patricia Lewis, Alderman Jonathon Logemann, Dr. Stephen Minore, Robert McCreath, Valerie Pobjecky, James Powers, Dr. Allen Williams

WCHD Leadership: Dr. Sandra Martell, Cynthia Hall, Cheryl Floyd, Michael Jarvis, James Keeler, Todd Kisner, Patrick Ngum, Todd Marshall, Katherine O’Toole, Rebecca Lyons, Tiffany Levine

WCHD Support: Stephanie Bahling, Executive Assistant (recorder)
Attorney: Charlotte Hoss

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/Public Participation	5 min	L. Hoover
2. Approval of Agenda: March 19, 2024	1 min	L. Hoover
3. Approval of Minutes: February 20, 2024	5 min	L. Hoover
4. Health Department Highlights	5 min	S. Martell
5. President’s Report		
a. Distribution of Roster/Committee Assignments	5 min	L. Hoover
6. Committee Reports		
a. Executive Committee – <i>No meeting</i>	5 min	L. Hoover
b. Finance Committee	25 min	A. Williams
1) 401 Division Street – Development of Plans for Site		
2) Financial Statements		
a) Resolution of Expenditure		
b) Statement of Fund Balance		
c) Financial Review		
d) Balance Sheet		
e) Bank Reconciliations		
i. General Account		
ii. Abandoned Properties		
iii. Lead Account		
iv. State of Illinois E-Pay		
f) Revenue and Expenditure Report		
g) Public Health Emergency Reserve Minimum Graph		
h) Accounts Receivable		
3) Major Expenditure Requests – <i>Items a –c were advanced by the Finance Committee</i>		

- a) PHS: VR – Electronic Filing Fee for February 2024 Death Certificates
- b) PHEP: Salvation Army – continuation of storage agreement
- c) EH: HUD Lead Training Conference – grant mandated training
- 4) Proposed Contracts and Agreements & Policies – *Item a was advanced by the Finance Committee*
 - a) PHS: Add on Agreement – Patagonia Health electronic patient consent forms
- c. Policy Committee – *no meeting* P. Lewis
 - 1) Policy 1131-0706-23/Safe Firearm Storage Gun Lock Distribution
- d. Personnel Committee – *No meeting* L. Hoover
- e. Quality Improvement Committee 5 min P. Lewis
 - 1) Meeting – March 19, 2024
 - 2) 2024 Quality Improvement Projects
- 7. New Business/Other Matters 2 min L. Hoover
- 8. Correspondence and Information
- 9. Additions
- 10. Executive Closed Session - *none*
- 11. Adjournment